

Visiting Observership Program Agreement

College of Medicine, Hanyang University

This agreement outlines the policies and conditions for participation in the Visiting Observership Program at the College of Medicine, Hanyang University.

By signing this document, the participant agrees to comply with all policies and requirements described below.

1. Nature of the Observership

The Visiting Observership Program is an educational experience intended for observation purposes only.

Participants in the program:

- are not permitted to provide direct patient care
- are not permitted to perform medical procedures
- must follow the instructions and supervision of the assigned faculty members and hospital staff at all times

2. Department Assignment

Participants may apply to departments that are currently providing patient care at Hanyang University Seoul Hospital or Hanyang University Guri Hospital.

However, department assignments may change depending on departmental availability and hospital circumstances.

Participants agree to accept any necessary adjustments to their assigned department.

3. Confidentiality and Patient Privacy

Participants must maintain strict confidentiality regarding all patient information encountered during the observership.

Participants agree that they will not:

- disclose patient information to any third party
- copy or remove medical records from the hospital
- take photographs, recordings, or other documentation of patients without authorization

4. Compliance with Hospital Policies

Participants must comply with all policies, regulations, and professional standards of Hanyang University hospitals.

Failure to comply with hospital policies may result in termination of the observership.

5. Health Screening and Immunization Requirements

Participants must comply with all health screening and vaccination requirements provided by the College of Medicine.

Participants must submit official documentation of health screening and vaccination results via email, in accordance with the guidelines provided on the official website.

If a participant fails to meet the required health screening or vaccination requirements, the observership may be canceled or participation may be denied.

6. Personal Insurance

Participants must maintain valid personal medical or travel insurance during the observership period.

Hanyang University does not provide insurance coverage for visiting observers.

7. Liability

Participants acknowledge that Hanyang University and its affiliated hospitals shall not be responsible for any personal injury, illness, or loss of personal property that may occur during the observership.

8. Application and Participation Policy

Participants agree that:

- observership placements cannot be arranged individually with faculty members
- all applications must be submitted through the official Visiting Observership Program application process

9. Registration Fee and Refund Policy

- All registration fees paid for the Visiting Observership Program are non-refundable.
- Participants who cancel their participation or fail to attend the observership due to personal reasons, including schedule changes, will not be eligible for a refund of the registration fee.

10. General Provisions

Any matters not explicitly stated in this agreement shall be determined through the deliberation of the Executive Faculty(Associate Deans) of the College of Medicine.

Participant Agreement

I confirm that I have read and understood the terms and conditions of this agreement and agree to comply with all policies stated above.

Name: _____

Signature: _____

Date: _____

