



# HY-ON LMS

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Office of Academic Innovation  
Educational Technology & Innovation Team

# [Notice] Main changes of Hanyang University HY-ON LMS in the first semester of 2024

## 「Announcing the main changes of HY-ON on the first semester of 2024」

**1. Integration of Offline Attendance input system:** Offline Attendance input is going to be available on HY-ON LMS starting from the first semester of 2024.

\* Manual(Kor): <https://hycms.hanyang.ac.kr/em/65c079364aed4>

\*\* Manual(Eng): <https://hycms.hanyang.ac.kr/em/65c0795d328b7>

\*\*\* Past Smart Attendance System(check.hanyang.ac.kr) was available until winter session of 2023.

## 2. Changes and additions of LMS menu

- a. Past 「Lecture Contents」 menu changes to 「**Weekly Learning**」 (32p)
- b. Past 「Q&A Board」 menu changes to 「**Board**」 (25-26p)
- c. Past 「Learn Status」 menu changes to 「**Lecture/Attendance**」
- d. 「**Students Notification**」 is newly added.

## 3. Some function additions of LMS

- a. It is possible to add annotation at 'SpeedGrader' when you grade 'Assignment' which is submitted in PDF form. (62p)
- b. New option called 'Select a week and lesson for attendance' is added when you use Video Meeting(ZOOM) and VOD. (35p, 47p)

# SESSION

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## Guide to HY-ON LMS

Session 1. Before the Semester Starts

Session 2. During the Semester

Session 3. Other Useful Features

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## SESSION 1

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# Before the Semester Starts

# 1. How to Activate an Institutional Licensed Zoom Account

## 「How to Be Granted a Licensed Hanyang University Zoom Account」

In order to conduct live video (Zoom) lectures in HY-ON LMS, instructional employees are requested to follow the licensed Zoom account activation procedure outlined below:

### 1. Activating a licensed Zoom account of Hanyang University:

- a. Education Innovation Team sends an email for Zoom account activation to instructional employees (who are to provide lectures) before the start of each semester.
- b. Since Zoom account activation emails are sent only to the employees' Hanyang email addresses, you should activate your Hanyang Cloud email account.
- c. Please check the Zoom invitation email you received and proceed with the Zoom account activation.
- d. If you fail to receive the Zoom account activation email, please fill out the Google form at <https://forms.gle/ntAZkM57nfKyStAo6>

# 1. How to Activate an Institutional Licensed Zoom Account

## 「How to Be Granted a Licensed Hanyang University Zoom Account」

In order to conduct live video (Zoom) lectures in HY-ON LMS, instructional employees are requested to follow the licensed Zoom account activation procedure outlined below:

### 2. Changing your email address in the HY-IN portal (personal information section):

- a. Once your Zoom account activation is complete, change your email address in the HY-IN portal: Go to [My home] and click the [Edit personal info.] tab, and then change **[E-Mail]** to your Hanyang G Suite address in the HY-IN portal and save it.
- b. After completing the change of your email address, you can create a [Video Meeting(ZOOM)] within 1-2 hours.

# 1. How to Activate an Institutional Licensed Zoom Account

## STEP 1. Activating My Cloud Hanyang Email

1. To activate your Hanyang email, click **[HY G Suite]** at the top of the HY-IN portal.

The screenshot shows the Hanyang University Portal interface. At the top, there is a navigation bar with various links and a search bar. Below this, a blue banner displays the text "한양대학교 포털 한양인" (Hanyang University Portal Service). The main content area is divided into several sections: Notice, Displayed Document, and Shortcut. A red box highlights the "HY G Suite" link in the top navigation bar, with a yellow arrow pointing to it and the text "CLICK!".

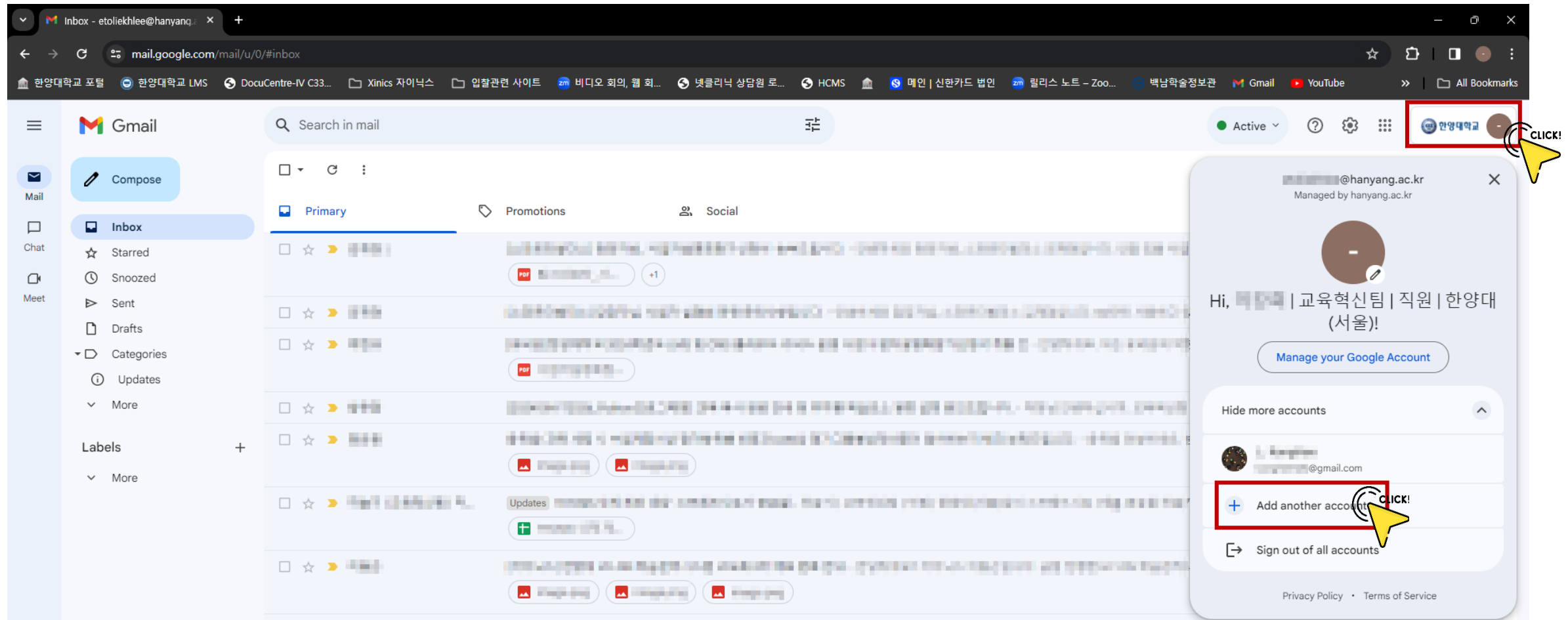
**Notice**

Notice	MORE+	Displayed Document	MORE+	Shortcut
[H-시스템공지] [정보통신처] 서버 운영체...	02/02	No document available.		<ul style="list-style-type: none"> <li>Sign in to Work</li> <li>Pay Statement</li> </ul>
[H-시스템공지] [정보통신처] Microsoft 36..	12/18			<ul style="list-style-type: none"> <li>Apply for Leave</li> <li>Apply for Training</li> </ul>
[H-시스템공지] [정보통신처] 한양대학교 M..	12/18			<ul style="list-style-type: none"> <li>Apply for Business Card</li> <li>Apply for Business Trip</li> </ul>
[H-시스템공지] [정보통신처] 전산 미등록 ..	11/22			<ul style="list-style-type: none"> <li>Download S/W</li> </ul>
[H-시스템공지] [정보통신처] 한양도메인(h..	11/22			<ul style="list-style-type: none"> <li>Apply for Access Authority</li> </ul>
[H-시스템공지] 한양클라우드센터 스토리지..	11/20			<ul style="list-style-type: none"> <li>Let's praise</li> <li>홍보서비스 신청</li> </ul>
				<ul style="list-style-type: none"> <li>Non-curriculum management system</li> <li>일시성공제신청</li> </ul>
				<ul style="list-style-type: none"> <li>Seoul   ERICA</li> <li>경조사   성금</li> </ul>
				<ul style="list-style-type: none"> <li>(HY-MOOC)온라인통합 플랫폼</li> </ul>

# 1. How to Activate an Institutional Licensed Zoom Account

## STEP 1. Activating My HY G Suite

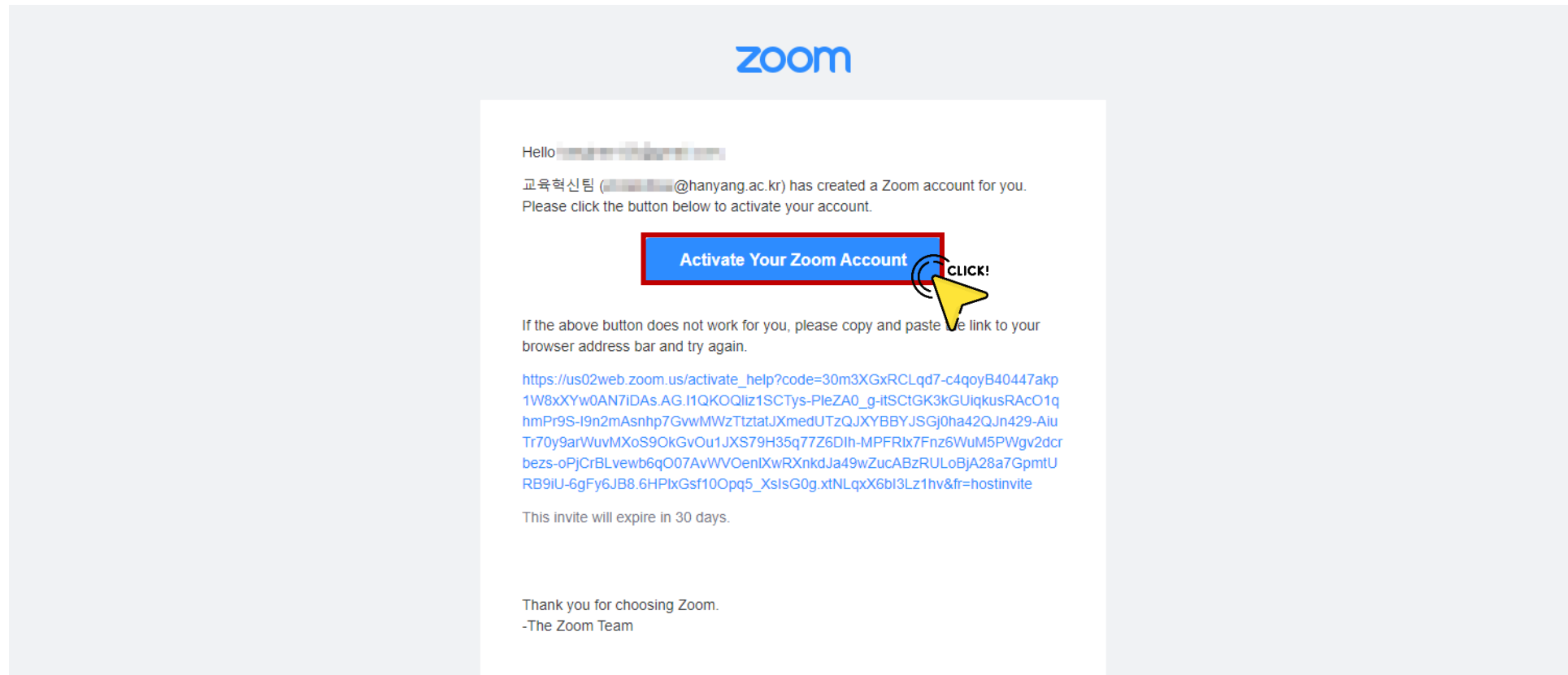
2. If you are redirected to your personal Gmail account when you click HY G Suite, click **Add another account** in the Google account manager window to add your Hanyang email account for access.



# 1. How to Activate an Institutional Licensed Zoom Account

## STEP 2. Receiving a Zoom Invitation Email

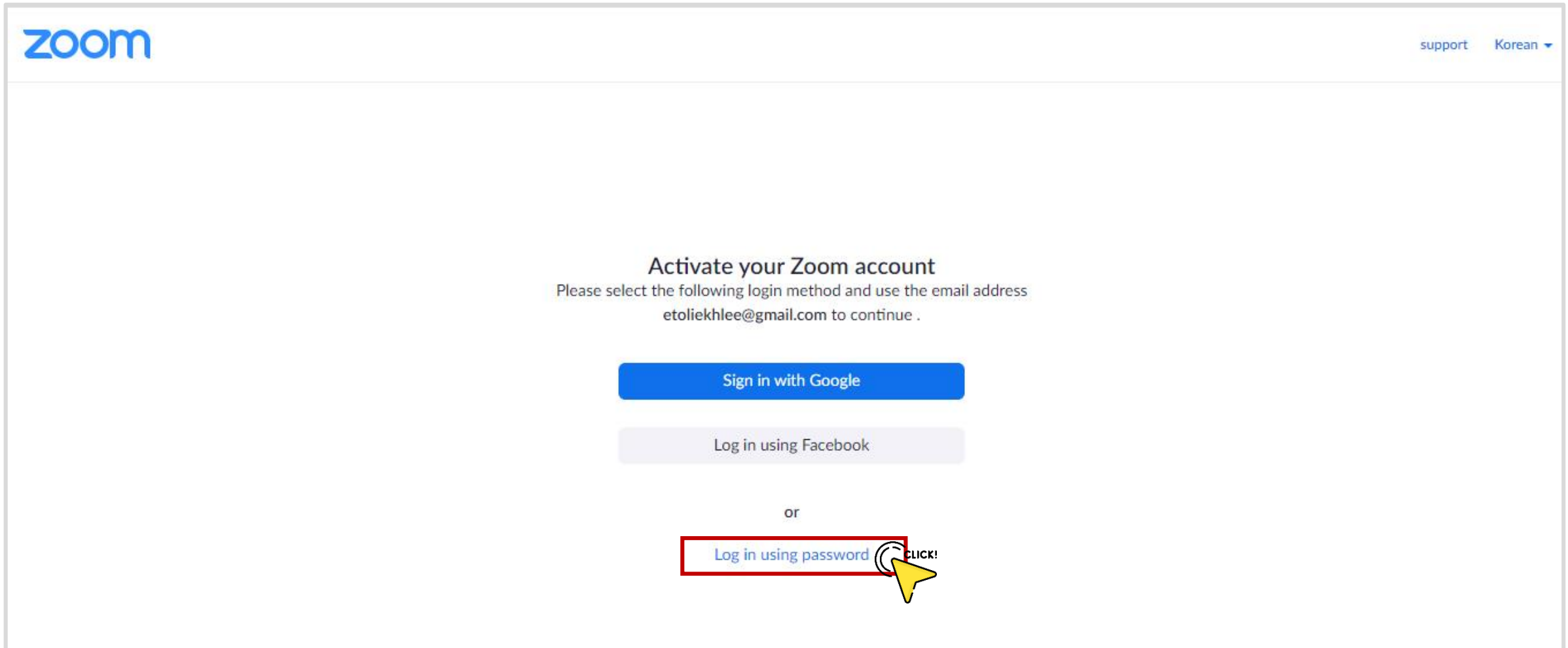
1. After activating your Cloud Hanyang email, fill out the Google form (<https://forms.gle/ntAZkM57nfKyStAo6>).
2. A Zoom account invitation email will be sent within 1–2 days after filling out the Google form.
3. Open the Zoom account invitation email you received and click [Activate ZOOM Account].



# 1. How to Activate an Institutional Licensed Zoom Account

## STEP 2. Receiving a Zoom Invitation Email

4. Select a login method. **[Log in using password]** is recommended.



zoom support Korean ▾

**Activate your Zoom account**  
Please select the following login method and use the email address  
etoliekhlee@gmail.com to continue .

Sign in with Google

Log in using Facebook

or

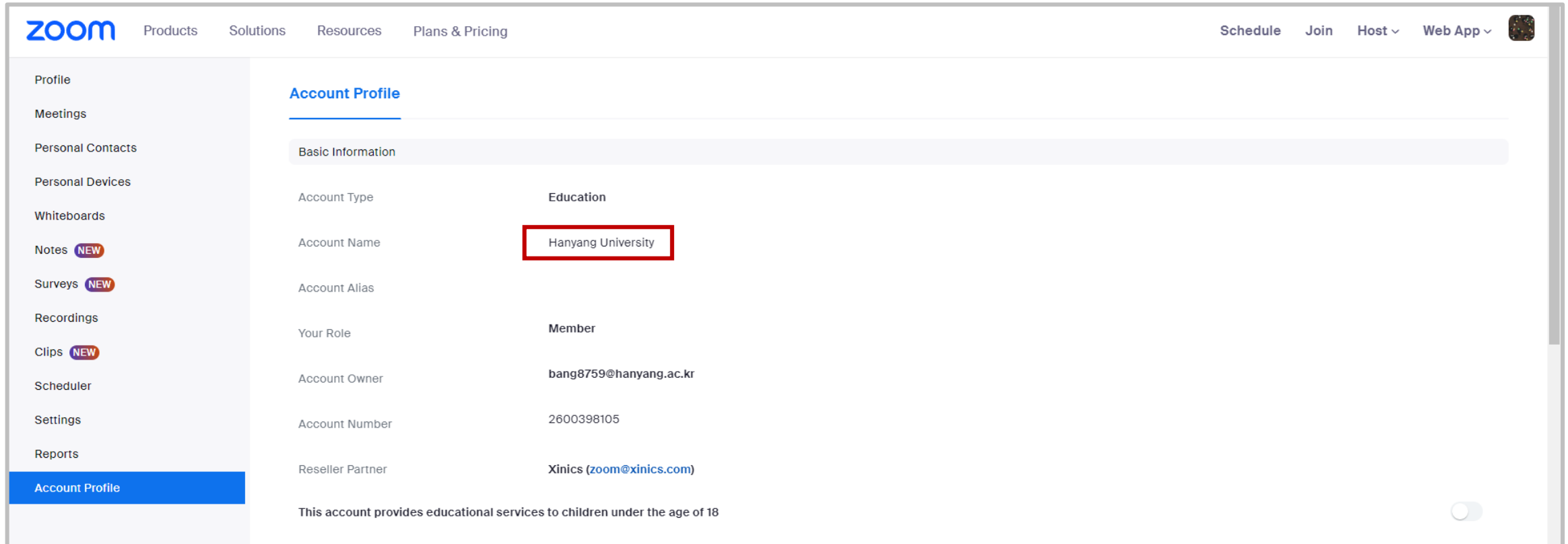
Log in using password **CLICK!**

# 1. How to Activate an Institutional Licensed Zoom Account

## STEP 3. Checking My Zoom Account Profile

1. After activating your Zoom account, log in to the Zoom homepage and check whether you are properly registered as a Hanyang University institutional user in your account profile.

Log in to ZOOM homepage (zoom.us). Click **[My Account]** and **[Account Profile]**. In this page, confirm your account name is 'Hanyang University'.



The screenshot displays the Zoom web interface. The top navigation bar includes the Zoom logo, links for Products, Solutions, Resources, and Plans & Pricing, and user actions like Schedule, Join, Host, and Web App. A left sidebar lists various account management options, with 'Account Profile' highlighted in blue. The main content area is titled 'Account Profile' and contains a 'Basic Information' section. This section is divided into two columns: 'Account Type' and 'Education'. The 'Account Name' field, located under the 'Education' column, is highlighted with a red rectangular box and contains the text 'Hanyang University'. Other visible fields include 'Account Alias', 'Your Role' (Member), 'Account Owner' (bang8759@hanyang.ac.kr), 'Account Number' (2600398105), and 'Reseller Partner' (Xinics). A toggle switch at the bottom right indicates that the account provides educational services to children under the age of 18.

Account Type	Education
	Hanyang University
Account Alias	
Your Role	Member
Account Owner	bang8759@hanyang.ac.kr
Account Number	2600398105
Reseller Partner	Xinics (zoom@xinics.com)

# 1. How to Activate an Institutional Licensed Zoom Account

## STEP 4. Editing My Email Info in the HY-IN Portal (Personal Information Management)

1. Finally, change the email address in the [Edit.personal info. HY-IN Portal] menu to your HY G Suite.

Log in to HY-IN Portal (portal.hanyang.ac.kr). Click [My home] and the [Edit personal info.] tab. Register your [HY G Suite email] and click [Save].

The screenshot shows the Hanyang University HY-IN Portal interface. The top navigation bar includes 'Notification', 'Message', and icons for home, mail, and calendar. The main header displays 'HANYANG UNIVERSITY Portal' and a search bar. The left sidebar lists various menu items under 'My home'. The main content area is titled 'Edit personal info.' and contains a form for updating personal information. The 'E-mail' field is highlighted with a red box. A yellow arrow points to the 'Save' button with the text 'CLICK!'.

영문성명	<input type="text"/>		
한문성명	<input type="text"/>		
Address of family register	<input type="text"/>		
Current address	<input type="text"/>		
Address in English	<input type="text"/>		
Fax	<input type="text"/>	Cellphone	<input type="text"/> * 하이픈을 포함하여 입력하세요. (예: 010-0000-0000)
교내전화	<input type="text"/> * 지역번호 포함하여 입력하세요. (예: 031-400-1234)	직장전화	<input type="text"/> * 하이픈을 포함하여 입력하세요. (예: 02-2220-1234)
E-mail	<input type="text"/>	근무장소	<input type="text"/>
개인홈페이지 URL	<input type="text"/>		

## 2. HY-ON LMS: How to Access the LMS

「How to access HY-ON LMS」


**한양대학교** | HY-ON

매뉴얼
 FAQ
 로그인

'한양대학교 LMS는 크롬 브라우저에 최적화 되어 있습니다.'

Hanyang LMS is optimized for Chrome web browser.




### LMS 지원 센터 운영 안내

서울캠퍼스(교육혁신팀) 02-2220-2034  
ERICA캠퍼스(교수학습지원센터) 031-400-4285/4286/4291




**학습자 매뉴얼**

한글
 ENG



**교수자 매뉴얼**

한글
 ENG


**KNOWLEDGE BASE**

→


**EverLec Download**




+

**공지사항(서울)**

+

**공지사항(ERICA)**

<div>공통</div> HY-ON(하이온) LMS 서비스 일시 중단 안내(국문/Eng)	<div>2022.02.08</div> <div>공통</div> [교수학습지원센터/교강사] 10월 뉴스레터 LMS(HY-ON)	<div>2021.10.06</div>
<div>공통</div> HYCMS 영상(녹화물) 일괄 삭제에 따른 개별 백업 요청(국문/Eng)	<div>2022.01.20</div> <div>공통</div> [교수학습지원센터/교강사] 9월 뉴스레터 LMS(HY-ON)	<div>2021.09.06</div>
<div>공통</div> HY-ON(하이온) LMS 서비스 일시 중단 안내(국문/Eng)	<div>2022.01.20</div> <div>공통</div> [교수학습지원센터/교강사] 6월 뉴스레터 FAO 및 성적 입...	<div>2021.06.18</div>

## 2. HY-ON LMS: How to Access the LMS

### 「How to access the LMS: ① Via the HY-IN portal」

Log in to the HY-IN portal. Go to [My home] and click the [My Classroom] tab. In the [Course List] area, you can click [GO] in the [LMS] column.

*\*Note: HY-ON is optimized for the Chrome browser.*

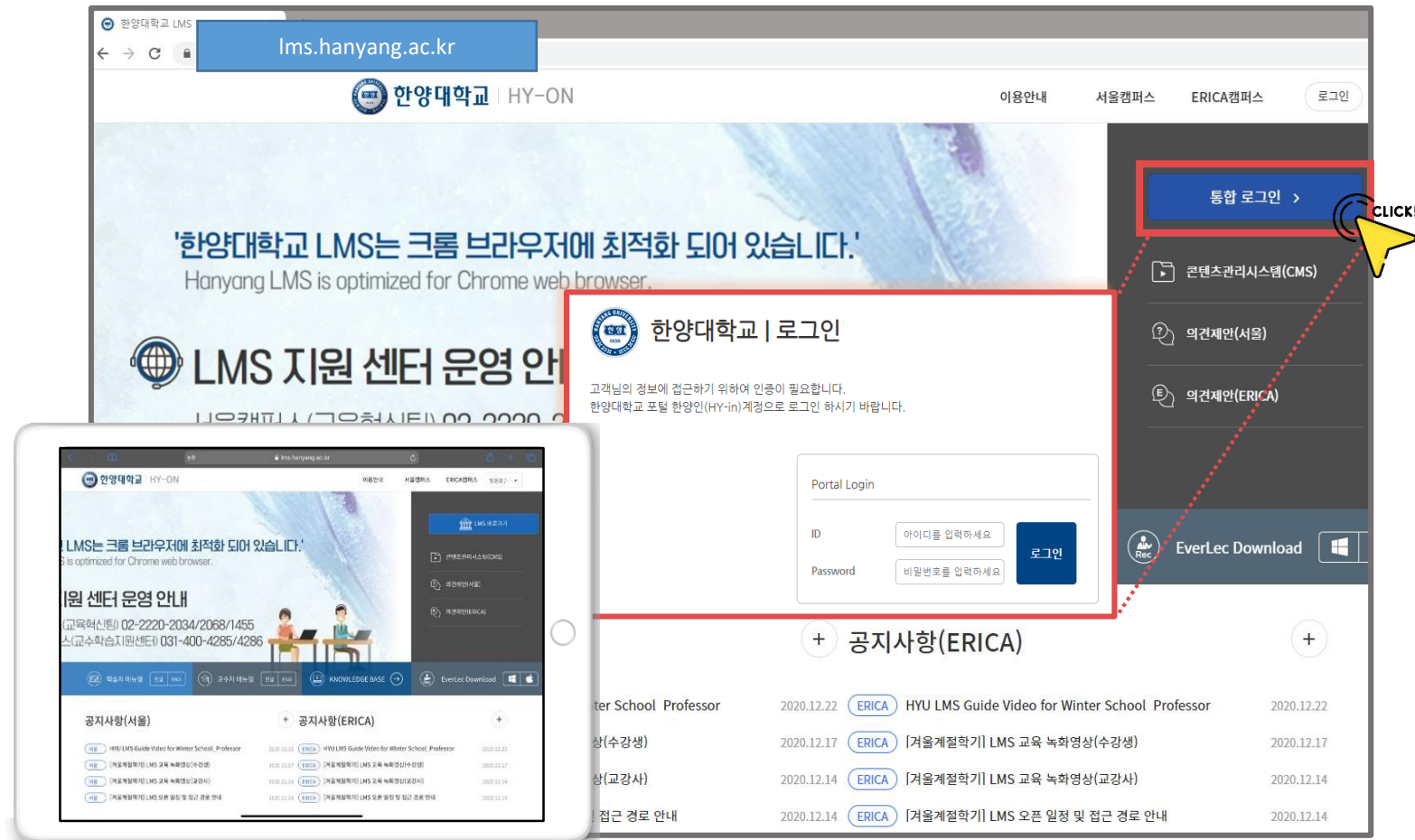
The screenshot shows the Hanyang University HY-IN portal. The 'My home' sidebar is on the left, and the 'My Classroom' tab is selected. Below the tab, there is a section for '수업질개선헤터 내민원' (Course Improvement Center Inquiry) with a message: 'No inquired data or no data available.' Below this, there is a notice about the LMS being optimized for Chrome browser. At the bottom, there is a table titled 'Degree Track' with columns for Semester, Course no., Class code, Offered by, Course Title, 수업질개선헤터 (Course Improvement Center), Instructor, Credits, LMS, Course Evaluation, Engineering Accreditation Course Evaluation, Survey, and Syllabus. The table lists three courses for the first semester, each with a 'Go' button in the LMS column. A red box highlights the 'Go' button in the LMS column for the first course, and a yellow arrow points to it with the text 'CLICK!'.

Semester	Course no.	Class code	Offered by	Course Title	수업질개선헤터	Instructor	Credits	LMS	Course Evaluation	Engineering Accreditation Course Evaluation	Survey	Syllabus
first semester	DET4024	10437	한양대(학부)	HRD & CREATIVITY DEVELOPMENT	Go		3	Go				Go
	DET8097	32002	한양대(대학원)	Developing Technology-based Instructional Tools and Evaluation	Go		3	Go				Go
	DET9090	32003	한양대(대학원)	HRD and Changement Management	Go		3	Go				Go

## 2. HY-ON LMS: How to Access the LMS

### 「How to access the LMS: ② Via HY-ON website」

Launch your Chrome browser and enter `lms.hanyang.ac.kr` in the address bar. Click on **[Log in]** and enter your portal ID and Password.



## 2. HY-ON LMS: How to Access the LMS

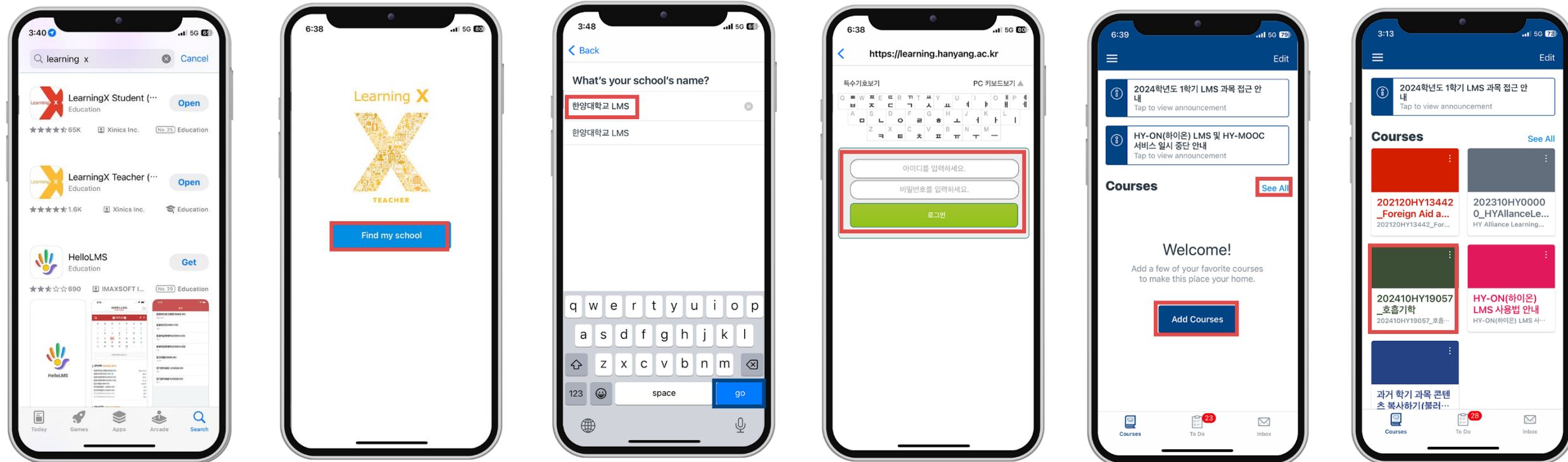
### 「How to access the LMS: ③ Via a mobile application」

Download the 'Learning X Teacher' app from Apple App Store or Google Play Store to your mobile phone.

Tap **[Find My School]** and enter the search word '한양대학교 LMS.' Log in by entering your portal ID and password.

Tap **[See All]**, and then select the desired course (subject) to access the course content.

\*Note: By tapping **[Add Courses]** and setting favorite courses, you can view the selected courses from the dashboard.



## 2. HY-ON LMS: Course Management Features

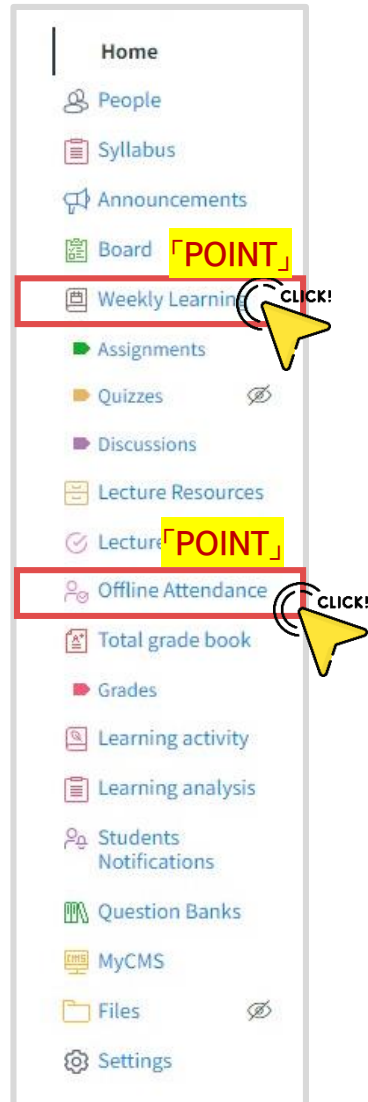
### 「Course Management: Course Home」

1. The course [Home] displays recent **notices**, **assignment notifications**, and due items (items scheduled to be due within 7 days).
2. **[Student View]**: You can preview the screen that your students will see.

The screenshot shows the HY-ON LMS interface. On the left sidebar, the 'Home' tab is highlighted with a red box and labeled '01'. The main content area shows a message: 'No Recent Messages. You don't have any messages to show in your stream yet. Once you begin participating in your courses you'll see this stream fill up with messages from discussions, grading updates, private messages between you and other users, etc.' On the right-hand menu, the 'Student View' button is highlighted with a red box and labeled '02'. Other buttons in the menu include 'Import Existing Content', 'Choose Home Page', 'Course Setup Checklist', 'New Announcement', 'View Course Analytics', and 'View Course Notifications'. At the bottom right, there is a 'Coming Up' section with a 'View Calendar' link and the text 'Nothing for the next week'.

# 2. HY-ON LMS: Course Management Features

## 「Course Management: Course Navigation」



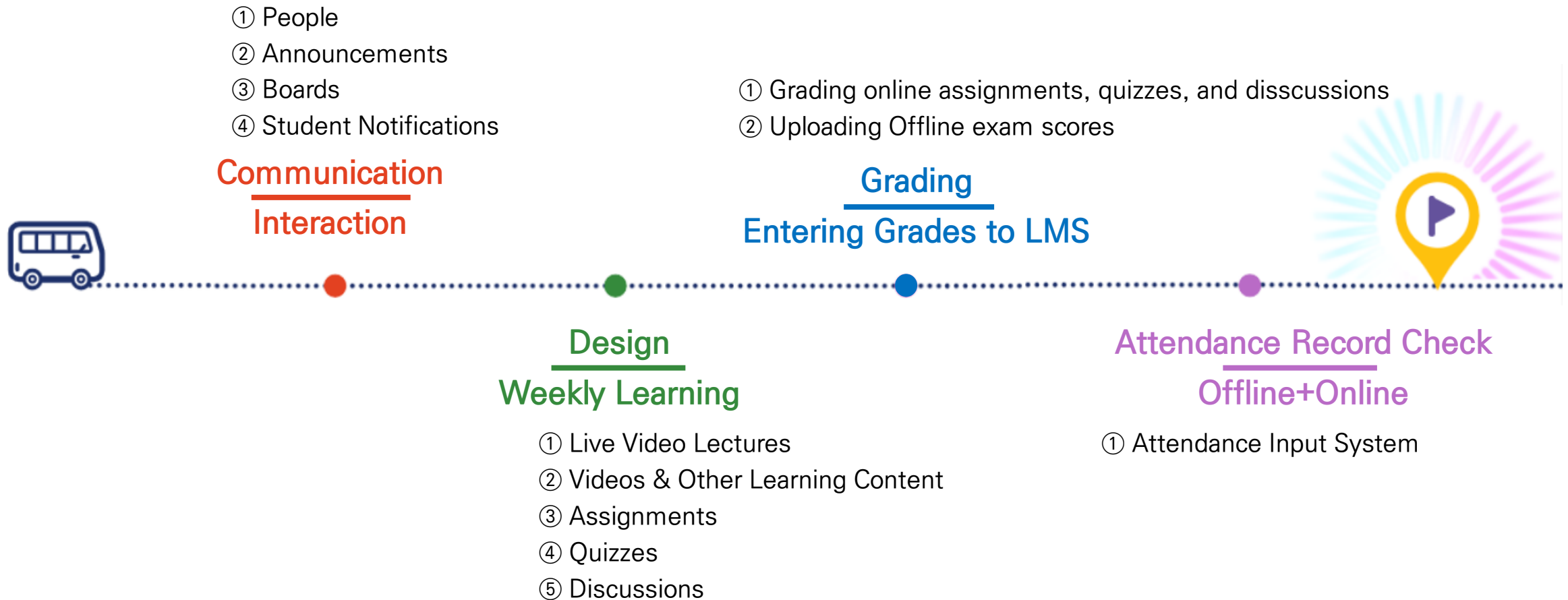
	<b>Home</b>	: This is the course home. Recent notices, notifications, to-dos (assignments to be submitted/assignments to be graded, etc.), and upcoming events are displayed.
	<b>People</b>	: You can view students enrolled in the course and register teaching assistants/sit-in students if necessary. You can also create [Group Set].
	<b>Syllabus</b>	: The syllabus is accessible from this page.
	<b>Announcements</b>	: This bulletin board is used to post notices for the course. When you post a notice, a push notification will be sent to the students through the mobile app.
	<b>Board</b>	: Instructors can choose/configure various bulletin board formats (Q&A, group activities, one-on-one consultations, etc.).
	<b>Weekly Learning</b>	: This menu allows you to easily distinguish learning elements with different course icons, and view the weekly class information linked to attendance at a glance.
	<b>Assignments</b>	: This menu allows you to manage all learning/evaluation elements registered in [grade weight per assignments group].
	<b>Quizzes</b>	: This menu allows you to manage quizzes/tests and question banks created in [Weekly Learning].
	<b>Discussions</b>	: This menu allows you to manage debate posts created in [Weekly Learning].
	<b>Lecture Resources</b>	: You can register learning content (videos/documents/social media/linked materials/text) and check the viewing statistics.
	<b>Lecture/Attendance</b>	: You can view the attendance status of live video lectures, online recorded lectures, and offline attendance (smart attendance) data created in [Weekly Learning].
	<b>Offline Attendance</b>	: You can check attendance for each week from the pre-created list of class days for each course.
	<b>Total grade book</b>	: You can view the final grades according to [grade weight per assignments group].
	<b>Grades</b>	: You can check the learning progress and grades of all learning elements; grades can be assigned for each item.
	<b>Learning activity</b>	: You can view the status of student participation in assignments, quizzes, and debates.
	<b>Learning analysis</b>	: You can predict the learner's success/risk.
	<b>Students Notifications</b>	: You can send messages to the students enrolled in the course.
	<b>Question Banks</b>	: This menu allows you to manage the question bank(s) created within the course.
	<b>MyCMS</b>	: You can upload various types of lecture content from PC to CMS and manage the stored content in CMS.
	<b>Files</b>	
	<b>Settings</b>	

**SESSION 2**



**During the Semester**

# HY-ON LMS Instructor Experience Process



# HY-ON LMS Instructor Experience Process

- ① People
- ② Announcements
- ③ Boards
- ④ Student Notifications

**Communication**  
**Interaction**



# 1. Communication: People

## 「People: ① Inviting teaching assistants (TA) and Auditing Student」

1. In the **[People]** menu, you can check the list of students enrolled in the course and invite TAs and sin-in students.
2. Adding a user: In the **[People]** menu, click **[+ People]**. Select the **[Login ID]** option and enter the student ID in the **[Login ID]** field. For the **[Role]** field, choose **[teaching assistants (TA)]** or **[Auditing Student]**, and click **[Next]** and **[Add Users]**.

\*TA privileges cannot be granted to the students enrolled in the course (if TA privileges are granted to an enrolled student, the student's attendance cannot be processed).

The screenshot shows the HY-ON LMS interface. On the left, the 'People' menu is highlighted with a red circle labeled '01'. In the main area, the '+ People' button is highlighted with a red circle labeled '02'. The 'Add People' dialog box is open, showing the 'Login ID' option selected with a red circle labeled '04'. The 'Login ID' field contains '2020173937' with a red circle labeled '05'. The 'Role' dropdown is set to 'TA' with a red circle labeled '06'. The 'Next' button is highlighted with a red circle labeled '07'. Below the dialog box, a confirmation message states: 'The following users are ready to be added to the course.' followed by a table of user details.

Name	Email Address	Login ID	SIS ID	Institution
방은광 / Bang, Eun Kwang(20#####37)		2020173937		한양대학교

The table lists the user details for the user being added. The 'Name' column shows '방은광 / Bang, Eun Kwang(20#####37)', the 'Email Address' column is empty, the 'Login ID' column shows '2020173937', the 'SIS ID' column is empty, and the 'Institution' column shows '한양대학교'.

# 1. Communication: People

## People: ② Grouping users for Assignments/Discussions

1. If you plan to give group-based assignments and/or group-based debates, you can group users for each project in the **[People]** menu.
2. Creating a group: In the **[People]** menu, click **[+Group Set]**. Create a group name in the **[Group Set Name]** field and configure **[Group Structure]**. Click **[Save]** to save the configuration. Confirm the created group.
3. Detailed guide to how to create a group: <https://kbase.learningx.kr/oer/contents/5e455142d353813486676c53>

HY-ON(하이온) LMS 사용법 안내 > People

2024년 1학기

Home  
People  
Syllabus  
Announcements  
Board  
Weekly Learning  
Assignments  
Quizzes  
Discussions  
Lecture Resources  
Lecture/Attendance  
Offline Attendance  
Total grade book  
Grades  
Learning activity  
Learning analysis  
Students  
Notifications  
Question Banks

Everyone 프로젝트 그룹

Search people All Roles

+ Group Set

+ People

Name	Login ID	SIS ID	Department	Section	Role	Last Activity	Total Activity
방은광 / Bang Eunkwang	A064797	A064797	HY-ON(하이온)LMS사용법안내		Teacher	Feb 8 at 10:35am	09:40:28
한양영일사 / Haksa, Test014(92#####58)	9214320158	9214320158	HY-ON(하이온)LMS사용법안내		Student	Jan 31 at 10:54am	
한양영일삼 / Haksa, Test013(92#####57)	9214220157	9214220157	HY-ON(하이온)LMS사용법안내		Student	Feb 1 at 12:35pm	
한양영일오 / Haksa, Test015(92#####59)	9214420159	9214420159	HY-ON(하이온)LMS사용법안내		Student	Feb 1 at 12:36pm	
한양영일이 / Haksa Test012(92#####56)	9214120156	9214120156	HY-ON(하이온)LMS사용법안내		Student	Feb 4 at 4:12am	
한양영일일 / Haksa, Test011(92#####55)	9214020155	9214020155	HY-ON(하이온)LMS사용법안내		Student	Feb 4 at 4:11am	

Group Set

Group Set Name

Self Sign-Up ☐ Allow self sign-up ?  
☐ Require group members to be in the same section

Group Structure ☐ Split students into 0 groups  
☐ Split students into groups with 0 students per group  
☒ I'll create groups later

Cancel Save

# 1. Communication: Announcements

## 「Announcements: Utilizing the notice features」

1. You can deliver notices to students through the **[Announcement]** menu.
2. Click **[+ Announcement]** to post a notice. The posted notice will be displayed in the notification area of the students' **course home**, and a push notification will be sent through the mobile app (Learning-X Student). \* Through option settings, you can set the release schedule of the notifications and allow students to leave comments.
3. If you click **[Go to Announcement Statistics]** and **[Detail]** of each notice entry, you can check the viewing history and number of comments per student.

The screenshots illustrate the workflow for managing announcements in the HY-ON LMS:

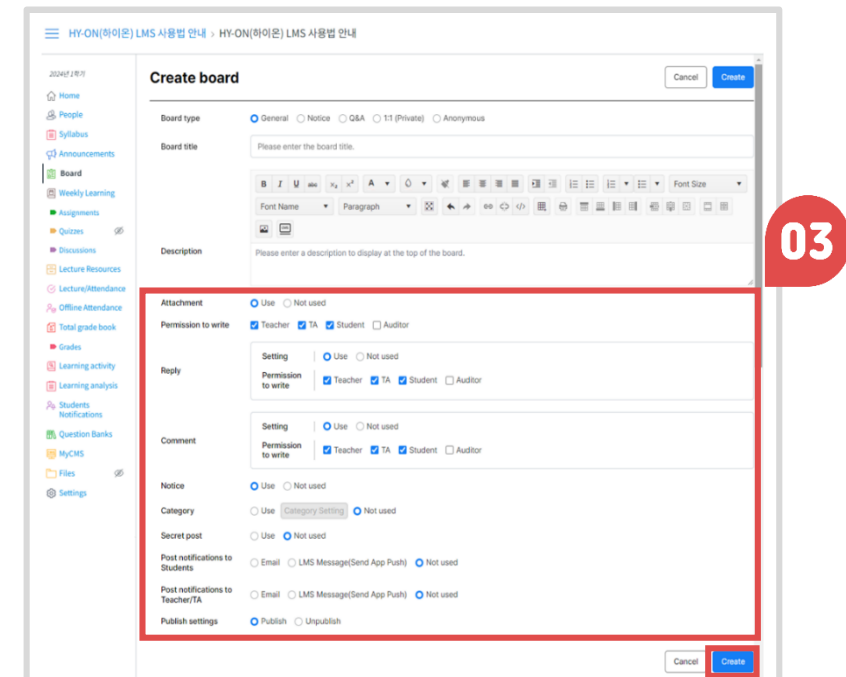
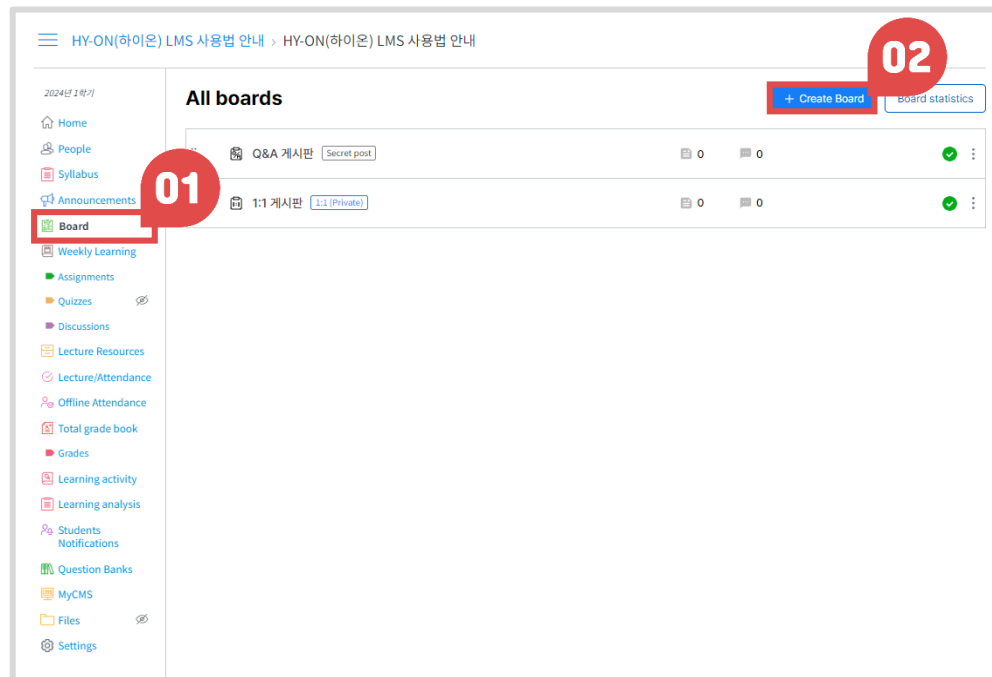
- Screenshot 1 (Left):** Shows the 'Announcements' menu in the left sidebar (highlighted with a red box and labeled '02'). The main area displays a recent announcement titled '1주차 오리엔테이션 안내' (1st Week Orientation Notice) posted on Feb 3, 2024. A red box highlights the 'Go to Announcement statistics' link.
- Screenshot 2 (Middle):** Shows the 'Board statistics' page for announcements (labeled '03'). It includes a table with columns: No, Title, Date, Read students, Views, Comments, and Detail. A yellow arrow points to the 'Detail' link for the first entry.
- Screenshot 3 (Right):** A detailed view of the announcement statistics for '1주차 오리엔테이션 안내'. It shows a table with columns: No, Name, ID, Department, Status, View, Comments, and Last access. The table lists five students with their respective IDs and access status.

No	Name	ID	Department	Status	View	Comments	Last access
1	한양명일 / Haksa, Test011(92#####55)	9214020155	국어국문학과	Access	7	1	-
2	한양명일이 / Haksa, Test012(92#####56)	9214120156	국어국문학과	Access	3	1	-
3	한양명일삼 / Haksa, Test013(92#####57)	9214220157	국어국문학과	No access	-	-	-
4	한양명일사 / Haksa, Test014(92#####58)	9214320158	국어국문학과	No access	-	-	-
5	한양명일오 / Haksa, Test015(92#####59)	9214420159	국어국문학과	No access	-	-	-

# 1. Communication: Boards

## 「Board: ① Creating a board」

1. In the **[Board]** menu, You can create various types of bulletin boards (Q&A, 1:1 Private or anonymous) by setting the necessary attributes
2. Click **[+Create Board]**.
3. Set the attributes of the bulletin board (such as allowing attachments, selecting groups permitted to write posts, whether to enable replies/comments/notices/Category/secret posts/post notifications to Students, and choosing Publish Settings) and finally click **[Create]**.



# 1. Communication: Boards

## 「Board: ② Checking the board activities status」

1. You can check the status of students' inquiries, views, writings, and comments in **[Board statistics]**.

\*Please note that anonymous boards are not included in the board statistics data.

HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내

2024년 1학기

Home People Syllabus Announcements Board Weekly Learning Assignments Quizzes Discussions Lecture Resources Lecture/Attendance Offline Attendance Total grade book Grades Learning activity Learning analysis Students Notifications

### All boards

+ Create Board statistics

Board Type	Post Count	Reply Count	Updated	Status
Q&A Board (Secret post)	1	1	Updated 2024-02-15 10:43	✓
1:1 Board (1:1 (Private))	1	0	Updated 2024-02-15 10:43	✓
Anonymous Board (Anonymous)	0	0		✓
Anonymous Private Board (Secret post)	0	0		✓

### Board statistics

Board Announcement

• **View** : Sum of cumulative views for all posts on each bulletin board  
 • **Read (Total posts)** : Number of posts viewed on each bulletin board (Even if a post is viewed multiple times, it counts as one view.)  
 • **Write** : he sum of the number of posts and replies written on each bulletin board  
 • **Comment** : The sum of the number of comments and replies made in each bulletin board

Name/ID

No	Name ^	ID ^	Department	Q&A Board				1:1 Board				Anonymous Private Board				
				View	Read (1)	Write	Comment	View	Read (1)	Write	Comment	View	Read (0)	Write	Comment	
1	한양영일사 / ...	92143201...	국어국문학과	-	-	1	-	-	-	-	-	-	-	-	-	-
2	한양영일삼 / ...	92142201...	국어국문학과	1	1	-	1	-	-	-	-	-	-	-	-	-
3	한양영일오 / ...	92144201...	국어국문학과	-	-	-	-	-	-	-	-	-	-	-	-	-
4	한양영일이 / ...	92141201...	국어국문학과	-	-	-	-	-	-	-	-	-	-	-	-	-
5	한양영일일 / ...	92140201...	국어국문학과	1	1	-	-	-	-	-	-	-	-	-	-	-

# 1. Communication: Enrolled Student Notifications

「Notifications for students: Sending DMs, text messages, and emails」

1. From the **[Students Notifications]** menu, you can send direct messages (DMs), text messages, or emails to students.
2. Click the **[Sent History]** tab to view the sending history of text messages and emails.

\*The DM sending history can be viewed in the sending history of the Message Box menu (in the global navigation).

HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내

2024년 1학기

Home People Syllabus Announcements Board Weekly Learning Assignments Quizzes Discussions Lecture Resources Lecture/Attendance Offline Attendance Total grade book Grades Learning activity Learning analysis **Students Notifications**

Send Message Sent History

Send message Send SMS Send e-mail 6 People Selected All Name/Student ID Search

	Name ↑	Student ID	Department	Role	e-mail
<input checked="" type="checkbox"/>	방은광 / Bang Eunkwang	A064797	교육혁신팀	Professor	bang8759@hanyang.ac.kr
<input checked="" type="checkbox"/>	한양영일사 / Haksa, Test014(92#####58)	9214320158	국어국문학과	Student	haksatest014@hanyang.ac.kr
<input checked="" type="checkbox"/>	한양영일삼 / Haksa, Test013(92#####57)	9214220157	국어국문학과	Student	haksatest013@hanyang.ac.kr
<input checked="" type="checkbox"/>	한양영일오 / Haksa, Test015(92#####59)	9214420159	국어국문학과	Student	haksatest015@hanyang.ac.kr
<input checked="" type="checkbox"/>	한양영일이 / Haksa Test012(92#####56)	9214120156	국어국문학과	Student	haksatest012@hanyang.ac.kr
<input checked="" type="checkbox"/>	한양영일일 / Haksa, Test011(92#####55)	9214020155	국어국문학과	Student	haksatest011@hanyang.ac.kr

1 - 6 of 6 items

HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내

2024년 1학기

Home People Syllabus Announcements Board Weekly Learning Assignments Quizzes Discussions Lecture Resources Lecture/Attendance Offline Attendance Total grade book Grades Learning activity Learning analysis Students Notifications

Send Message **Sent History**

All Types \* For the message type, you can check the sending history in the sent message in 'Inbox'. Name/Student ID Search

No.	Sent date ↓	Types	Sender	Sent number/email	Title and Subject	Recipients
1	2.4 04:54	SMS	방은광 / Bang Eunkwang		안녕하세요. 2024학년도 1학기 'HY-ON(하이온) LMS 사용법 안내'를 수강생들을 중심으로 환영합니다. 한학기동안 많이 함께 배우고 소통하는 유익한 시간이 되었으면 좋겠습니다. 1주차 강의는 예정대로 오프라인으로 진행됩니다. LMS에 수업계획서를 함께 첨부해 두었으니 확인해 주시기 바랍니다.	6 people
2	2.4 04:52	SMS	방은광 / Bang Eunkwang		[HY-ON(하이온) LMS 사...] 1주차 오리엔테이션 안내입니다	6 people

1 - 2 of 2 items

## 1. Communication: Student Notifications

「Notifications for student: ① Sending message」

1. Tick the target recipients (if you tick the box at the top left, all users will be selected). 2. Click **[Send message]**.
3. After writing the message title and content, click **[Send message]**.
4. Click **[Inbox]** the global navigation menu. 5. Click **[Sent]** to check the sending history of DMs.

The image is a composite of three screenshots from a Learning Management System (LMS) interface, illustrating a process for sending a message. The screenshots are numbered 01, 02, and 03 in red circles.

**01** shows the LMS sidebar menu. The 'Send Message' option is highlighted with a red box and a yellow arrow pointing to it.

**02** shows the 'Send message' dialog box. A red box highlights the 'Send message' button at the bottom. A yellow arrow points to the 'Send message' button.

**03** shows the 'Inbox' view. A red box highlights the 'Inbox' tab. A yellow arrow points to the 'Inbox' tab.

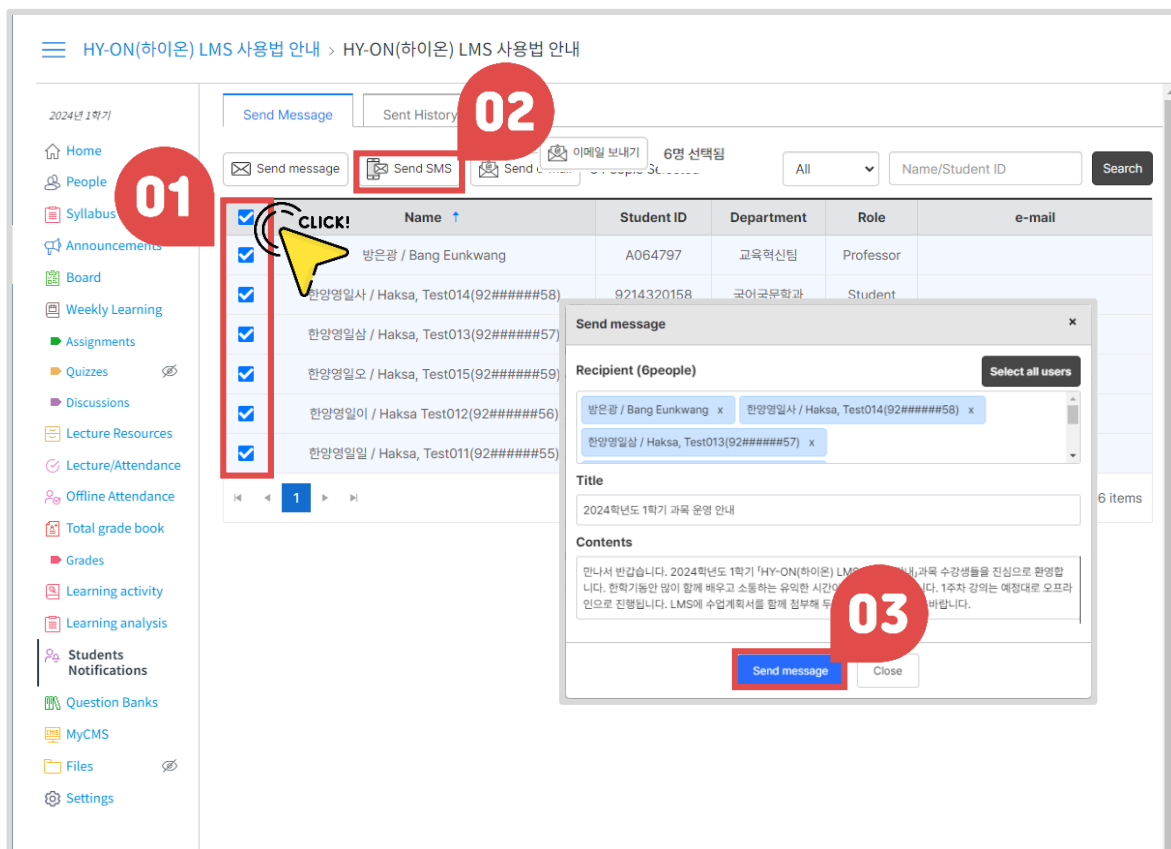
# 1. Communication: Student Notifications

## 「Notifications for students: ② Sending text messages」

1. Tick the target recipients (if you tick the box at the top left, all users will be selected). 2. Click **[Send SMS]**.

3. After writing the message title and content, click **[Send message]**.

\* Text messages are sent with the following priorities depending on individual student preferences: (1st) Heyyoung App push notification, (2nd) KakaoTalk message, and (3rd) text message.



# 1. Communication: Enrolled Student Notifications

## 「Notifications for enrolled students: ③ Sending emails」

1. Tick the target recipients (if you tick the box at the top left, all users will be selected).
2. Click **[Send e-mail]**.
3. After writing the message title and content, click **[Send]**.

The left screenshot shows the 'HY-ON(하이온) LMS 사용법 안내' page. A red circle labeled '01' highlights the 'Send e-mail' button in the top navigation bar. A red circle labeled '02' highlights the 'Send e-mail' button in the 'Send Message' section. A yellow arrow points to the 'Send e-mail' button with the text 'CLICK!'. The 'Send e-mail' modal is open, showing a list of recipients with checkboxes. The 'Send e-mail' button is highlighted with a red circle labeled '03'.

The right screenshot shows the email composition screen. The subject line is '[HY-ON(하이온) LMS 사용법 안내] 1주차 오리엔테이션 공지입니다.' The body text reads: '만나서 반갑습니다. 2024학년도 1학기 「HY-ON(하이온) LMS 사용법 안내」과목 수강생들을 진심으로 환영합니다. 한학기동안 많이 함께 배우고 소통하는 유익한 시간이 되었으면 좋겠습니다. 1주차 강의는 예정대로 오프라인으로 진행됩니다. LMS에 수업계획서를 함께 첨부해 두었으니 확인해 주시기 바랍니다.' The 'Send' button is highlighted with a red circle labeled '03'.



## Design Weekly Learning

- ① Live Video Lectures
- ② Videos & Other Learning Content
- ③ Assignments
- ④ Quizzes
- ⑤ Discussions

## 2. Design: Weekly Learning

### 「Weekly Learning Menu: Overview」

1. Through the **[Weekly Learning]** menu, you can deliver live video lectures, online recorded lectures, set assignments, assign quizzes and debates, and upload video clips and relevant learning materials.

The screenshot shows the 'Weekly Learning' menu in the HY-ON LMS. The interface includes a sidebar with navigation options like Home, People, Syllabus, Announcements, Board, Weekly Learning (highlighted), Assignments, Quizzes, Discussions, Lecture Resources, Lecture/Attendance, Offline Attendance, Total grade book, Grades, Learning activity, Learning analysis, Students Notifications, Question Banks, and MyCMS. The main content area displays a 'Week Box' with a timeline of weeks (01 to 16). A callout 'CLICK!' points to the 'Weekly Learning' menu item. Another callout 'Week Box' points to the week selection area. A third callout 'Content for each week' points to the list of learning activities for Week 1, which includes 'Week 1 Flip learning Video (Online Video Lecture)', 'Week 1 Flip Learning Assignment', and 'Week 1 Live Lecture'. A fourth callout 'Add' points to the '+Add' button, which opens a dropdown menu with options: MyCMS, New Content, Video Meeting, Assignment, Quiz, Discussion, Page, and Offline Exam. The interface also features buttons for 'Collapse all', 'Troubleshoot after Import Course Content', and 'Add'.

① **Week Box**: You can see the status of the weekly learning design. Clicking on a specific week number will redirect you to the corresponding week's page.

② **Add**: Various learning elements can be created/registered, including:

- Attendance data and learning materials
- Evaluation items
- Other items

③ **Content for Each Week**:

You can check the settings for each learning element registered for each week.

## 2. Design: Live Lecture

### 「Live Lecture: ① Creating a Video Meeting(ZOOM)」

1. Click the **[Weekly Learning]** menu.
2. Click **[+Add]** at the right end of the week for which you want to create a live video lecture.
3. Choose **[Video Meeting(ZOOM)]** on the pop-up menu. , and then 3. Select **[Video Lecture]**.

HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내

2024년 1학기

Home People Syllabus Announcements Board Weekly Learning Assignments Quizzes Discussions Lecture Resources Lecture/Attendance Offline Attendance Total grade book Grades Learning activity Learning analysis

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16

Collapse all Troubleshoot after Import Course Content

Change learning period + Module

01

1주차

2주차

3주차

4주차

5주차

6주차

02

+Add

03

MyCMS New Content Video Meeting Assignment Quiz Discussion Page Offline Exam

+Add

## 2. Design: Live Lecture

### 「Live Lecture: ② Setting options for live lectures」

01

Create Meeting

02

Title\*

Week 1 Lesson 2 Live Lecture(ZOOM)

Description (Option)

03

Select a host\*

방은광 / Bang Eunkwang

\* You cannot change the host for a video meeting after it was first created.  
(On initial reservation, a Zoom meeting list is linked to the host account.)

04

Start date\*

2024/03/04

x

11

:

0

「POINT」

\* You can not schedule a meeting on a date more than 30 days from the day you made the reservation.  
(According to Zoom Meeting ID expiration rules, the meeting ID will expire 30days after the meeting is scheduled.)

05

Duration\*

3 hour

0 min

「POINT」

Meeting Options

Pass Code

87750633

Host Video

☒ On

☐ Off

Participant

☒ On

☐ Off

Audio Video

☐ Telephone

☒ Computer Audio

☐ Both

☒ Mute participants upon entry

☐ Waiting Room

Notification setting

☒ Send notification when video meeting starts

- ① **Title and Description** : Fill out the topic/description fields for the lecture.
  - ② **Select a host** : Select the instructor who will be hosting the Live Lecture.
  - ③ **Start date(Important)**: Input the start date and time of the lecture.
  - ④ **Duration(Important)**: Set the duration of the lecture.
- \* Attendance for live video lectures is recognized/processed based on the scheduled start date and duration; the configured attendance/tardiness recognition criteria (%) are applied for this purpose. Therefore, please enter the start date and duration accurately according to the actual class time.

#### ⑤ Meeting Options

- **Pass Code**: As per Zoom policy, a meeting password must be set. Since students can participate in live lectures without entering a password, no additional guidance to the students is required. Please ensure not to delete the automatically generated meeting password.
- **Host/Participant Video**: You can set whether to require the host (instructor) and participants (students) to turn their cameras on or off when accessing the live lecture initially. This setting determines the camera's status upon initial access. Once participants are in the lecture, they can freely turn their cameras on or off at any time during the live lecture.
- **Audio Video**: Please select your computer audio.
- **Mute participants upon entry**: Participants' microphones are muted upon initial entry.
- **Waiting Room**: The use of the waiting room is not recommended.

## 2. Design: Live Lecture

### 「Live Lecture: ② Setting options for Video Meeting(ZOOM)」

The screenshot shows the Zoom Live Lecture settings interface with the following sections and callouts:

- 06 Notification setting:** A checkbox labeled "Send notification when video meeting starts" is checked.
- 07 Attendance Settings:**
  - 06 Use Attendance:** A checkbox is checked. The "Attendance Rate" is set to 70%. A yellow box labeled "POINT" is next to the percentage.
  - 07 Use tardiness criteria:** A checkbox is unchecked. The "Tardiness recognition rate" is set to 50%.
  - 08 Participation allowed time compared to the total meeting time:** A blue link text.
  - 09 Select a week and lesson for attendance:** Two dropdown menus are set to "Week 1" and "Lesson 1". A yellow box labeled "POINT" is next to the lesson dropdown.
- 08 Recode meeting:** Radio buttons for "Automatically record meeting" (checked), "Local recording", and "Cloud recording".
- 09 Import the recorded video:**
  - 10 Automatically import the cloud video into [My Contents]:** Radio buttons for "Import" and "Not import" (selected).
  - Whether to publish of video recording to LMS students:** Radio buttons for "Publish" and "Unpublish".
  - 10 If you select 'Publish', automatically import the recorded video and release it to learners immediately.** A blue link text.

At the bottom right, there are "Cancel" and "Save" buttons. A red box labeled "10" is around the "Save" button.

⑥ **Notification setting:** Choose whether to send student notification messages to the message boxes as well as app push notifications when a video lecture starts.

⑦ **Attendance Settings(Important):** Students' attendance is automatically recorded based on the scheduled start date and duration of the lecture; the configured attendance/tardiness recognition criteria (%) are applied for this auto-recording.

- **Use Attendance:** If you deselect the option "Subject to Attendance Check," attendance will not be recorded even if you conduct a live video lecture.
- **Attendance Rate and Tardiness recognition rate:** The default attendance recognition criteria is 70%, and the default tardiness recognition criteria (if applied) is 50%. Both attendance and tardiness recognition criteria (%) can be modified at the discretion of the instructor.
- **Select a week and lesson for attendance(Critical):** Select the learning week and the session no. (date) of the course for which attendance for live video lectures will be recorded.

⑧ **Recode meeting** If automatic record meeting is enabled, live lecture videos are automatically recorded in the selected storage.

⑨ **Automatically import the cloud video into [My Contents]:** You can bring/post the automatically recorded videos of live Zoom lectures for student review; please note that this option is only usable only when automatic video recording is enabled in the cloud.

⑩ **Save:** Click Save to complete the live video lecture reservation.

## 2. Design: Video Lecture

### 「Live Lecture: ③ Starting a live lecture」

1. Click **[Reserved Video Meeting(ZOOM)]** in the Weekly Learning menu, and then 2. Click **[Start a video meeting]** to start a live video lecture (via Zoom).

**[POINT!]** **Meeting Participation Link:** When inviting external lecturers, other than enrolled students, you can send them a meeting participation link. Please note that all enrolled students are required to attend class using an individual participation link containing their attendance information to record their attendance. Therefore, you don't need to share the meeting participation link (for external participants only) with students.

**01**

HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내

2024년 1학기

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16

Collapse all Troubleshoot after Import Course Content Change learning period + Module

Weekly Learning

1주차

Week1 Leason2 Live Lecture(ZOOM)  
Start Date March 3 at 11:00 AM | Duration 3hour Upcoming

2주차

3주차

4주차

5주차

6주차

**02**

Go To the List Edit Delete

Week1 Leason2 Live Lecture(ZOOM)

Start date March 3 at 11:00 AM Duration 3hour

Start a video meeting (Meeting Hosting)

- start date | March 3 at 11:00 AM
- Duration | 3hour
- Host | 방은광 / Bang Eunkwang
- Meeting ID | 810 8136 0955
- Passcode | 28026026
- Invite Link | <https://zoom.us/j/81081360955>

\* External user sharing only. Attendance is not possible when joining this link.

Check attendance record

\* You can check the attendance record after conducting the video meeting.  
(You can check the attendance record 30 minutes after the video meeting ends. In some cases, it may take longer.)

**POINT!**

## 2. Design: Live Lecture

### 「Live Lecture: ④ Viewing the attendance record of your live lecture」

1. When your live video lecture ends, the **[Check attendance record]** button is activated.
2. You can batch-edit all students' attendance records by pressing **[Bulk Edit]**, or
3. You can edit an individual student's attendance record by clicking **[View]** in the 상세내역 column of each student entry.
4. By clicking **[Download the original Zoom participation report]**, you can download and view the students' entry/exit time and duration (minutes) in Excel.

The screenshot displays the Zoom attendance management interface, divided into two main panels. The left panel shows the meeting details for '1st Video Meeting(ZOOM)' on February 19 at 11:30 AM. It includes a 'Restart a video meeting (Meeting Hosting)' button and a list of meeting details: start date, duration (1 hour), host (허슬기), meeting ID (871 8673 5268), passcode (09383701), and invite link. A red box labeled '01' highlights the 'Check attendance record' button. The right panel shows the attendance record for the same meeting. It includes a 'Bulk edit' button (labeled '02'), a 'Download the original Zoom participation report' button (labeled '04'), and a table of student attendance records. A red box labeled '03' highlights the 'View' button in the 'details' column of the first student entry. Below the table, the 'hystu01 (hystu01) Attendance history' section shows a detailed view of the student's attendance, including duration, learning time, learning status (Complete), attendance status (Attended), and status (Attended, Late, Absent).

**01** Check attendance record

**02** Bulk edit

**03** View

**04** Download the original Zoom participation report

1st Video Meeting(ZOOM)

Start date February 19 at 11:30 AM Duration 1hour

- start date | February 19 at 11:30 AM
- Duration | 1hour
- Host | 허슬기
- Meeting ID | 871 8673 5268
- Passcode | 09383701
- Invite Link | https://zoom.us/j/87186735268

\* External user sharing only. Attendance is not possible when joining this link.

Return to attendance list 1st Video Meeting(ZOOM)

Week 3 | Lesson 1 | start date: February 19 at 11:30 AM | Duration: 1hour 0min | Meeting ID: 871 8673 5268

Attendance Target Start Date: February 19 at 11:30 AM | Attendance Target Duration: 1hour 0min

Attendance recognition rate: 70% Change of attendance recognition setting

Attendance Record Import 2024.02.19 AM 11:56 Updated

all 5 | attendance 1 | Late 0 | absent 0 | Undecided 4

Search for name/student number Search

By name ▲ | Student number ▼ | Attendance ▼

name	Student ID	department	Attendance Start	Participatio...	Partici...	Attendan...	details
hystu01	hystu01	-	-	00:00	0%	attendance	View

hystu01 (hystu01) Attendance history

1st Video Meeting(ZOOM)

Video Meeting

Start date : February 19 at 11:30 AM  
Duration : 1hour 0min

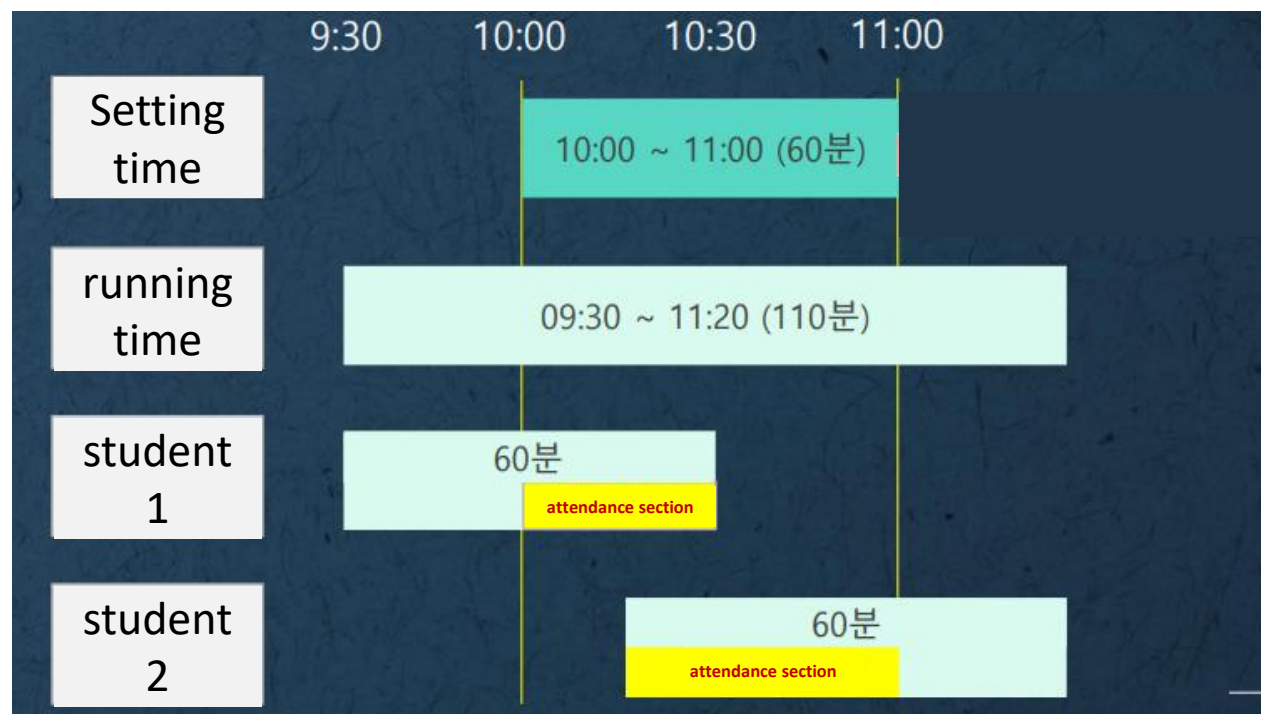
Duration	Learning time	Learning status	Attendance status	Status
00:00	00:00	Complete	Attended	Attended Late Absent

## 2. Design: Live Lecture

### 「Note: Attendance recognition feature for live lectures」

**Hold on!**

1. More upgrades have been implemented for the attendance recognition feature of HY-ON live video lectures, commencing from the first semester of the 2022 school year
2. As attendance checks are now processed based on the lecture reservation time, please consider the actual class running time when setting the **Start Date** and **Duration** of the class in the reservation system.



## 2. Design: Live Lecture



Hold on!

### 「Note: Attendance recognition feature for live lectures」

3. If the actual class running time differs from the **Start Date** and **Duration** of the class set during the reservation of a live video lecture, a significant number of (attended) students may be marked as absent. In such instances, please proceed to modify the Attendance Recognition Settings as outlined below.

4. Click [Check attendance record] and [Change of attendance recognition setting]. Adjust the settings in [Attendance time] to reflect the actual video lecture duration. 5. Click [apply].

Return to attendance list
Week1 Leason2 Live Lec

Week 1 | Lesson 2 | start date: March 3 at 11:00 AM | Duration: 3hour 0min

Attendance Target Start Date: 03 March 3 at 11:00 AM | Attendance Target Duration: 3hour 0min

Attendance recognition rate: 70% Change of attendance recognition setting

Attendance Record Import 2024.02.15 PM 12:55 Updated

all 5 | attendance 1 | Late 0 | absent 4 | Undecided 0

Search for name/student number Search

name	Student ID	department	Attendance Start
한양영일사 / Haksa, Test014(92####...	9214320158	국어국문학과	-

Change of attendance recognition setting

[Precautions] If the Attendance recognition rate/Attendance time is modified, the existing attendance status will be collectively changed according to the adjusted criteria.

Attendance recognition rate
70 %
※ Set the ratio to be recognized as 'Attendance' based on the time you participated compared to the scheduled video meeting duration. (Integer can be input within the range of 1 to 100)

Attendance time Scheduled Information - Start date: March 3 at 11:00 AM | Duration: 3hour 0min

start date 2024/03/03 11 : 0
Duration 3 hour 0 min
※ If you need to adjust the learning recognition time different from the reserved time for the video meeting, you can adjust it by entering the start date and time, progress time of the range to be recognized as attendance.

Actual video lecture duration Start 2024.02.15 PM 12:44 - End 2024.02.15 PM 12:45 (0min)

05 apply close

## 2. Design: Live Lecture


**Hold on!**

### 「Note: Automatic posting of Zoom cloud recorded videos」

1. If you enable the **Import the recorded video** option to import the recorded video when reserving a live video lecture, the recording of the live video lecture will be automatically registered and posted after the class ends. This allows students to watch and review it at any time.
2. Please note that even if a student watches a recorded video lecture provided by **[Import the recorded video]** option, no attendance record is generated.
3. Detailed guide to automatic posting of Zoom cloud recorded videos: <https://hycms.hanyang.ac.kr/em/62123a0910019>

Week1 Orientation

Start date March 2 at 9:00 AM Duration 3hour

Restart a video meeting  
(Meeting Hosting)

- start date | March 2 at 9:00 AM
- Duration | 3hour
- Host |
- Meeting ID | 862 1774 6595
- Passcode | 31455913
- Invite Link | <https://zoom.us/j/86217746595>

• External user sharing only. Attendance is not possible when joining this link.

Check attendance record

• If you add the same video meeting that you have already held,  
Attendance records from previous meetings will be maintained, but duplicate attendance may be replaced with new records.

Recorded video of the Video Meeting

Week1 Orientation

Published

## 2. Design: Video Data & Other Learning Content

### 「Note: Understanding MyCMS and new content」



Hold on!

1. In the **[Weekly Learning]** 2. Click the **[+Add]** 3. Select **[MyCMS]** or **[New Content]** from the pop-up menu to upload videos/other learning content.
- Click **[New Content]** to register new content (such as videos, PDFs, audios, documents, and web links) to the LMS, or
- **[MyCMS]** to immediately import previously uploaded materials (videos, PDFs, audios, documents, or web links) without registering the content.

The screenshot displays the HY-ON LMS interface. The top navigation bar includes a hamburger menu, the text 'HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내', and a '2024년 1학기' (2024 Spring Semester) filter. The left sidebar lists various navigation items: Home, People, Syllabus, Announcements, Board, **Weekly Learning** (highlighted with a red box and annotation 01), Assignments, Quizzes, Discussions, Lecture Resources, Lecture/Attendance, Offline Attendance, Total grade book, Grades, Learning activity, and Learning analysis. The main content area shows a course progress bar with weeks 01 through 16, where week 08 is selected. Below the progress bar, there are buttons for 'Collapse all' and 'Troubleshoot after Import Course Content'. The course content is organized into weekly modules (1주차 to 6주차). The '1주차' (Week 1) module is expanded, showing a list of content items. The first item in the list has a green checkmark and a '+Add' button. A red box with annotation 02 highlights the '+Add' button. A red box with annotation 03 highlights the dropdown menu that appears when the '+Add' button is clicked, showing options: MyCMS, New Content, Video Meeting, Assignment, Quiz, Discussion, Page, and Offline Exam. The 'New Content' option is highlighted with a red box.

## 2. Design: Video Data & Other Learning Content

### 「Note: Understanding MyCMS and new content」



Hold on!

1. If you upload new content (Videos, PDFs, Audios, Documents, or web links) from your local PC by clicking **[New Content]**, the content is automatically registered in MyCMS.
2. For this reason, the previously-uploaded content (including those uploaded for other courses) can be loaded directly from **[MyCMS]** without requiring registration procedures.

The screenshot displays the MyCMS (HYCMS) interface. On the left, there is a sidebar with a tree view of content categories, including 'My contents', 'Uncategorized', and 'Lecture recording folder (Studio)'. The main area shows a 'Content List' with a table of uploaded items. The table includes columns for checkboxes, thumbnails, titles, dates, modification times, and status (Public). One item, '한양대학교 통합 출결 안내' (Hanyang University Integrated Attendance Notice), is selected. To the right of the table, a preview of the selected document is shown, displaying the university's logo and the title '한양대학교 통합 출결 안내'. Below the preview, there are options to 'Share', 'Original file', 'Move', 'Edit', and 'Delete'. At the bottom, there is a 'Choose' button and a 'Basic Information' section with 'Added date' and 'Modified date' fields.

### [POINT!] MyCMS(HYCMS)

- ① Only learning content smaller than 2GB in single file size can be registered in MyCMS.
- ② MyCMS provides Cloud Editor that allows you to easily edit the uploaded videos.
- ③ MyCMS can be accessed directly via <https://hycms.hanyang.ac.kr> as well as through HY-ON LMS.
- ④ Video data uploaded to MyCMS(HYCMS) is automatically deleted twice a year, at the end of January and at the end of July.

## 2. Design: Video Data

### 「Video Data: ① Uploading video data」

1. Click the **[Weekly Learning]** menu.
2. Click the **[+Add]** button for the weekly course where you want to upload a video material
3. Select **[New Content]** from the pop-up menu.

**[POINT]** If you want to use previously-uploaded content (including those uploaded for other courses), click on **[MyCMS]** and proceed to Step 6.

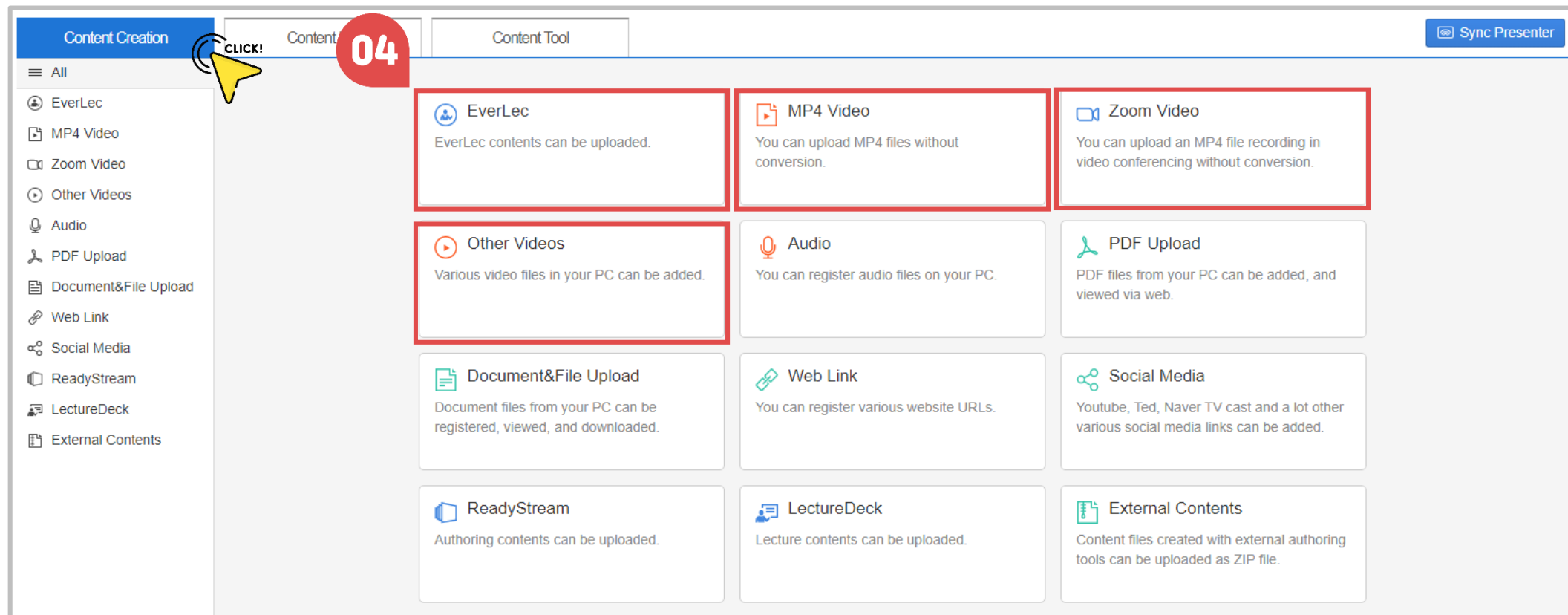
The screenshot displays the HY-ON LMS interface. On the left sidebar, the 'Weekly Learning' menu is highlighted with a red box and a red circle labeled '01'. The main content area shows a navigation bar with tabs 01 through 16, where tab 08 is selected. Below the tabs, there is a 'Collapse all' button and a red button labeled 'Troubleshoot after Import Course Content'. The main content area lists weekly learning modules (1주차 to 6주차). The '1주차' module has a '+Add' button highlighted with a red box and a red circle labeled '02'. A pop-up menu is open, showing options: MyCMS, New Content (highlighted with a red box and a red circle labeled '03'), Video Meeting, Assignment, Quiz, Discussion, Page, and Offline Exam. The 'New Content' option is the target for the next step.

## 2. Design: Video Data

### 「Video Data: ① Uploading video data」

4. To enable the uploading of different formats or types of video data, select **[EverLec, MP4 Video, Zoom Video, Other Videos]**, and **[Other Videos]** in the **[Content Creation]** tab.

**[POINT!]** If the video file has an extension other than MP4, click **[Other Videos]** to upload it. Your file's format will then be converted to MP4. Depending on the length of the video, the conversion process may take up to 1 hour.



## 2. Design: Video Data

### 「Video Data: ① Uploading video data」

5. Select the video saved on the local PC and click the [Apply] button.

The screenshot displays the 'Content Creation' interface. The left sidebar lists various content types: All, EverLec, MP4 Video (selected), Zoom Video, Other Videos, Audio, PDF Upload, Document&File Upload, Web Link, Social Media, ReadyStream, LectureDeck, and External Contents. The main area shows details for an uploaded MP4 video titled '2022학년도 1학기 수도권 대학원격교육지원센터 실시간화상강의 교수자 교육(배포)'. The video details include: Content type: MP4 Video, Added date: 2024-02-13 16:05:18, Content size: 9.8 MB, and Author: 허슬기. A green message indicates 'Content registration completed.' Below this, the 'Basic Information' tab is active, showing the folder 'LMS TEST(테스트과목)', a script file selection button, and a text area for the video title. The 'Default Intro Video' section has 'Use Intro' selected. The 'Privacy' section has 'Public' selected. At the bottom, the 'Apply' button is highlighted with a red box, and a red circle with the number '05' is overlaid on it. The 'Cancel' button is also visible.

## 2. Design: Video Data

### 「Video Data: ① Uploading video data」

6. Select the video material registered in the **Content List** tab and click **[Choose]**.

**[POINT!]** You can preview the video by clicking the **Show/Hide Preview** icon at the top right. Additionally, you can perform simple video editing (e.g. cropping) by clicking **Cloud Editor** at the bottom of the preview. ※ Detailed guide to Cloud Editor: <https://hycms.hanyang.ac.kr/em/6213a66b79f89>

The screenshot shows the Hanyang University CMS interface. The top navigation bar includes 'Content Creation', 'Content List' (selected), and 'Content Tool'. A 'Sync Presenter' button is on the right. The left sidebar shows 'My contents' with a tree view of folders like 'Uncategorized', '학기별 교육자료', and '2022학년도 1학기'. Below this is 'Lecture recording folder (Studio)'. The main 'Content List' area shows a table of video entries. A yellow arrow points to the 'CLICK!' button next to the first entry. The preview window on the right shows a video player with a 'POINT!' label and a 'Cloud Editor' button. A red circle with the number '06' is in the bottom right corner.

## 2. Design: Video Data

### 「Video Data: ② Setting/saving the video data options」

#### 7-1. Attendance(important): ① If subject to attendance check

- If it is an online recorded lecture video for flipped learning, or if you want to reflect the viewing history of certain videos in attendance, select **[Attendance]**.
- With the **[Attendance]** option enabled, now in the **Select a week and lesson for attendance** area, select the week and the lesson. (date) of the course for which attendance for videos will be recorded.

#### 7-2. Attendance(important): ② If not subject to attendance check

- If it is a simple video data irrelevant to attendance check, select **[Non-Attendance]**.
- If you select **Seek Allowed(No Progress Tracking)**, students can freely move the playback position while watching the video from the first viewing.
- If you select **Seek Disabled(Progress Tracking)**, students will only be able to move the playback position after they complete the first viewing.

HY-ON(하이온) LMS 사용법 안내(Eng sub)\_영상\_배포

Format (inherited font) (inherited size) A B I U abc

7-1

Attendance ☒ Attendance ☐ Non-Attendance

\* To track progress during the initial viewing, seeking is restricted.

Select a week and lesson for attendance.

Week 6

Select	Lecture Date	Supplementary
<input checked="" type="radio"/>	321차시 - 03/05(화) 방은광 / Bang Eunkwang	
<input type="radio"/>	322차시 - 03/05(화) 방은광 / Bang Eunkwang	
<input type="radio"/>	323차시 - 03/05(화) 방은광 / Bang Eunkwang	

7-2

Attendance ☐ Attendance ☒ Non-Attendance

\* Selecting [Seek Disabled] restricts seeking only during the initial viewing.

☒ Seek Allowed (No Progress Tracking)

☐ Seek Disabled (Progress Tracking)

## 2. Design: Video Data

### 「Video Data: ② Setting/saving the video data options」

8. Configure the **Learn Period** option.

[e.g.] Start date: 2022.03.02 00:00, End date: 2022.03.07 23:59

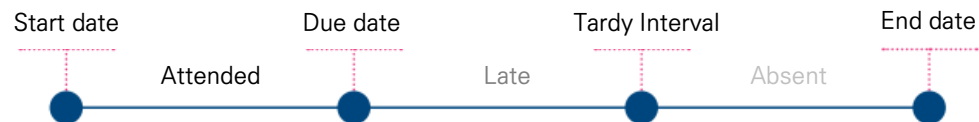
Due date: 2022.03.04 23:59,

Tardy Interval → Late submission deadline: 2022.03.05 23:59

- Before 2022.03.02 00:00 : Students cannot access the video
- 2022.03.02 00:00 ~ 2022.03.04 23:59: Processed as Attended
- 2022.03.04 23:59 ~ 2022.03.05 23:59: Processed as Late
- 2022.03.05 23:59 ~ 2022.03.07 23:59: Video viewing is possible, but attendance is not recorded
- After 2022.03.07 23:59 : Students cannot access the video



Video



9. Click **[Save]**.

Attendance ☒ Attendance ☐ Non-Attendance

\* To track progress during the initial viewing, seeking is restricted.

Select a week and lesson for attendance.

Week 6 ▼

Select	Lecture Date	Supplementary
<input checked="" type="radio"/>	321차시 - 03/05(화) 방은광 / Bang Eunkwang	
<input type="radio"/>	322차시 - 03/05(화) 방은광 / Bang Eunkwang	
<input type="radio"/>	323차시 - 03/05(화) 방은광 / Bang Eunkwang	

**08**

Learn Period

Due date: 2022/03/04 x 23 : 59

Start date: 2022/03/02 x 0 : 0      End date: 2022/03/07 x 23 : 59

☒ Tardy Interval → Late submission deadline

2022/03/05 x 23 : 59

Cancel the checkbox if you don't want a tardy period.

In 'blueprint' courses, even if you set the 'Late recognition period', it will not be synced to the branch.  
If you need to set the period of recognition, please specify in each department after synchronization of Learning Elements.

**09**

Cancel Save

## 2. Design: Other Learning Content

### 「Other Learning Content: ① Uploading other learning content」

1. Click the **[Weekly Learning]** menu.
2. Click the **[+Add]** button for the weekly course where you want to upload other learning content.
3. Select **[New Content]** from the pop-up menu.

**[POINT!]** If you want to use previously-uploaded content (including those uploaded for other courses), click on **[MyCMS]** and proceed to Step 6.

The screenshot displays the HY-ON LMS interface. On the left sidebar, the 'Weekly Learning' menu is highlighted with a red box and labeled '01'. The main content area shows a course overview with a top navigation bar containing buttons for 'Collapse all', 'Troubleshoot after Import Course Content', 'Change learning period', and '+ Module'. Below this is a list of weekly learning modules. The first module, '1주차', is highlighted with a red box and labeled '02'. To its right is a '+Add' button, which is also highlighted with a red box and labeled '03'. A pop-up menu is open from the '+Add' button, showing various content types: 'MyCMS', 'New Content' (highlighted with a red box), 'Video Meeting', 'Assignment', 'Quiz', 'Discussion', 'Page', and 'Offline Exam'. The 'New Content' option is the one to be selected according to the instructions.

## 2. Design: Other Learning Content

### 「Other Learning Content: ① Uploading other learning content」

4. To enable the uploading of different formats or types of video data, select **[Audio, PDF, Document&File Upload, Web Link]**, and **[Social Media] Content Creation** tab.

The screenshot displays the 'Content Creation' interface. On the left is a sidebar menu with the following items: All, EverLec, MP4 Video, Zoom Video, Other Videos, Audio, PDF Upload, Document&File Upload, Web Link, Social Media, ReadyStream, LectureDeck, and External Contents. The 'Content Creation' tab is selected and highlighted in blue, with a yellow arrow pointing to it and the text 'CLICK!'. The main area shows a grid of 12 content type cards. A red circle with the number '04' is positioned over the 'Other Videos' card. The cards are: EverLec (EverLec contents can be uploaded.), MP4 Video (You can upload MP4 files without conversion.), Zoom Video (You can upload an MP4 file recording in video conferencing without conversion.), Other Videos (Various video files in your PC can be added.), Audio (You can register audio files on your PC.), PDF Upload (PDF files from your PC can be added, and viewed via web.), Document&File Upload (Document files from your PC can be registered, viewed, and downloaded.), Web Link (You can register various website URLs.), Social Media (Youtube, Ted, Naver TV cast and a lot other various social media links can be added.), ReadyStream (Authoring contents can be uploaded.), LectureDeck (Lecture contents can be uploaded.), and External Contents (Content files created with external authoring tools can be uploaded as ZIP file.). A 'Sync Presenter' button is located in the top right corner.

Content Type	Description
EverLec	EverLec contents can be uploaded.
MP4 Video	You can upload MP4 files without conversion.
Zoom Video	You can upload an MP4 file recording in video conferencing without conversion.
Other Videos	Various video files in your PC can be added.
Audio	You can register audio files on your PC.
PDF Upload	PDF files from your PC can be added, and viewed via web.
Document&File Upload	Document files from your PC can be registered, viewed, and downloaded.
Web Link	You can register various website URLs.
Social Media	Youtube, Ted, Naver TV cast and a lot other various social media links can be added.
ReadyStream	Authoring contents can be uploaded.
LectureDeck	Lecture contents can be uploaded.
External Contents	Content files created with external authoring tools can be uploaded as ZIP file.

## 2. Design: Other Learning Content

### 「Other Learning Content: ① Uploading other learning content」

5. Select the video saved on the local PC and click the **[Apply]** button.

Content Creation

Content List

Content Tool

Sync Presenter

All

EverLec

MP4 Video

Zoom Video

Other Videos

Audio

PDF Upload

Document&File Upload

Web Link

Social Media

ReadyStream

LectureDeck

External Contents

Storage usage

How to backup videos(recordings) saved in HYCMS(COMMONS)

Content type

PDF
 

Added date

2024-02-13 18:04:55
 

Content size

437.2 KB
 

Author

허슬기

Content registration completed.

Basic Information

Publish on Gallery

Folder

HY-ON(하이온) LMS 사용법 안내

How to backup videos(recordings) saved in HYCMS(COMMONS)

Content

Tags

※ Tags are separated by comma(,) and enter key.

Hanyang

Privacy

☒ Public
 ☐ Private
 

Anyone can view the content with link address.

05

Apply

Cancel

## 2. Design: Other Learning Content

「Other Learning Content: ① Uploading other learning content」

6. Select the video material registered in the **Content List** tab and click **[Choose]**.

**[POINT!]** You can preview the video by clicking the **Show/Hide Preview** icon at the top right.

The screenshot displays the HY-ON LMS interface. The top navigation bar includes tabs for 'Content Creation', 'Content List' (selected), and 'Content Tool'. On the right, there are buttons for 'Import content from another user' and 'Sync Presenter'. A search bar is located on the right side of the 'Content List' tab.

The left sidebar shows a tree view of 'My contents' with various folders and files. The main area displays a list of content entries. The first entry is 'How to backup videos(recordings) saved in HYCMS(COMMONS)' with a timestamp of 2024-02-13 18:04:55. A yellow arrow points to the 'CLICK!' icon next to the entry. The second entry is '[교강사용] 2024학년도 1학기 HY-ON 카드뉴스' with a timestamp of 2024-02-13 18:04:11.

On the right, a video preview is shown. The video title is 'How to backup videos(recordings) saved in HYCMS(COMMONS)'. A yellow box with the text 'POINT!' is overlaid on the right side of the preview. At the bottom right of the preview, there is a red circle with the number '06' and a blue button labeled 'Choose'.

## 2. Design: Other Learning Content

### 「Other Learning Content: ① Uploading other learning content」

7. Configure the **Learn Period** Option.

**[POINT!]** This content is not subject to attendance check. Therefore, the learn period refers to the period during which students can access/view the materials.

8. Click **[Save]**.

How to backup videos(recordings) saved in HYCMS(COMMONS)

Format
(inherited font)
(inherited size)
A
B
I
U
abc
List icons
Code icon

07
This content is not subject to attendance check.

Learn Period

Due date
YYYY/MM/DD
23
59

Start date
YYYY/MM/DD
0
0
End date
YYYY/MM/DD
23
59

PDF, Social Media, Web link, File

Start date
Due date
End date

Complete
Complete
incomplete

1. PDF, Social Media, Web Link – marked as complete when visiting the page  
2. File – marked as complete when downloaded

08

Cancel
Save

## 2. Design: Assignments

### 「Assignment: ① Creating an assignment」

1. Click the **[Weekly Learning]** menu.
2. Click the **[+Add]** button for the weekly course where you want to create an assignment.
3. Select **[Assignment]** from the pop-up menu.

The screenshot displays the HY-ON LMS interface. On the left sidebar, the 'Weekly Learning' menu is highlighted with a red box and a red circle labeled '01'. The main content area shows a course structure with a top navigation bar containing buttons for 'Collapse all', 'Troubleshoot after Import Course Content', 'Change Import Period', and '+ Module'. Below this, a list of weekly courses is shown, with the first week labeled '1주차' and the eighth week labeled '08' (highlighted with a green circle). A red circle labeled '02' points to the '+Add' button next to the '1주차' course. A red circle labeled '03' points to the 'Assignment' option in the pop-up menu that appears when the '+Add' button is clicked. The pop-up menu lists various content types: MyCMS, New Content, Video Meeting, Assignment, Quiz, Discussion, Page, and Offline Exam. The 'Assignment' option is highlighted with a red box.

## 2. Design: Assignments

### 「Assignment: ② Setting assignment options」

01

[Week 1] Assignment

Edit View Insert Format Tools Table

12pt Paragraph B I U A T<sup>2</sup> | | | | | | |

Please submit a review after watching the video.

02 Points 100

03 Assignment group 과제 「POINT」

04 Display grade as Points

☐ Do not count this assignment towards the final grade

과제

주차학습

과제

토론

중간고사

기말고사

학습참여도

.기타

① **Assignment name and description:** Enter the assignment name and its description.

② **Points:** Set the points allocated to the assignment.

③ **Assignment group(important):** Set the Assignment group applicable to the assignment. For example, if the assignment is part of the syllabus's evaluation **assignments**, it can be designated as **Assignment**, if it is an assignment intended to replace a **midterm exam** according to the syllabus, it can be designated as **Midterm**.

④ **Display grade as:** Select how to Display grade as. Points are generally used for Display grade as.

**Do not count this assignment towards the final grade)** : If you “Do not count this assignment towards the final grade”, select this option. Then, the points for that assignment will not be included in the Total grade book. (This option can be used when giving assignments that are not grade-related).

## 2. Design: Assignments

### 「Assignment: ② Setting assignment options」

05

Submission Type

Online ▼

## Online Entry Options

☐ Text Entry☐ Website URL☒ File Uploads☐ Restrict Upload File Types

POINT

06

Submission Attempts

## Allowed Attempts

Unlimited ▼

Plagiarism Review

None ▼

Show report to students

Immediately ▼

Group Assignment

☐ This is a Group Assignment

Peer Reviews

☐ Require Peer Reviews

⑤ **Submission type:** If the assignment is to be submitted through the LMS, select 'Online' in the submission type field. If it is to be submitted offline or via email, choose 'Offline Submission' in the submission type field. Later, you can enter only the grade for the assignment into the LMS.

- **Online:** Typically, File Upload is selected for the online submission option. However, if you are going to receive the assignment through the LMS editor, rather than as an attachment, select Text Entry.
- **Restrict Upload File Types(Important):** With the **Online Submission** option selected, you can limit the types of upload files that students can submit. If an anti-plagiarism system is to be used, it is recommended that you limit the format of the upload files to PDF.  
+ Instant editing is possible in SpeedGrader only for PDF files.

⑥ **Submission Attempts:** You can limit the number of submissions by a student. If set to Unlimited, students can submit assignments without any restrictions within the deadline. If set to limited, you can specify a maximum number of assignment submissions.

## 2. Design: Assignments

### 「Assignment: ② Setting assignment options」

07

Submission Type

Online

Online Entry Options

☐ Text Entry
 ☐ Website URL
 ☒ File Uploads
 ☐ Restrict Upload File Types

Submission Attempts

Allowed Attempts

Unlimited

08

Plagiarism Review

None

Show report to students

Immediately

Group Assignment

☐ This is a Group Assignment

Peer Reviews

☐ Require Peer Reviews

⑦ **Plagiarism Review:** You can activate the assignment anti-plagiarism system (Copy Killer) option. If set to "None," the anti-plagiarism system (Copy Killer) will be disabled.

⑧ **Group Assignment:** You can have your students submit assignments by the student group set in the **People** menu.

See the detailed guide at

<https://kbase.learningx.kr/oer/contents/5e4551b9ba870547f0592c87>

## 2. Design: Assignments

### 「Assignment: ② Setting assignment options」

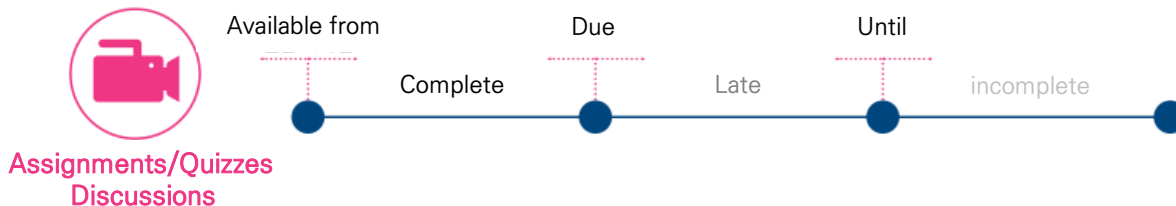
The screenshot shows the 'Setting assignment options' form for an assignment. It includes the following sections and callouts:

- 09 Group Assignment:** A checkbox labeled 'This is a Group Assignment'.
- 10 Peer Reviews:** A checkbox labeled 'Require Peer Reviews'.
- Assign:** A section containing:
  - Assign to:** A dropdown menu currently showing 'Everyone'.
  - Due:** A date and time selector showing 'Feb 13 11:59pm' (Tue Feb 13, 2024 11:59pm).
  - Available from:** A date and time selector showing 'Feb 8 12am' (Thu Feb 8, 2024).
  - Until:** A date and time selector showing 'Feb 15 11:59pm' (Thu Feb 15, 2024 11:59pm).
  - + Add:** A button to add more options.
- 11 Save & Publish:** A button at the bottom right of the form, highlighted with a red box.

⑨ **Peer Reviews:** You can enable/disable peer review between students. Please note that peer review between students can only be posted as comments, and no grading (between students) is allowed.

#### ⑩ Assign(Important)

- **Assign to:** If you use the default settings, the assignment will be assigned to all students. If only specific students are to be assigned the assignment, you can delete **Everyone** and then search for and select the students' names.
- **Due:** Refers to the cutoff for submission. If a student submits the assignment between the Access **Available from** and the **Until**, it will be marked as a Normal Submission. If a student submits the assignment between the Deadline and the Access End time, it will be marked as a Late Submission.
- **Available from:** This refers to the date when students can commence accessing the assignment.
- **Until:** After the Access End time, students will no longer have access to the assignment.



## 2. Design: Assignments

### 「Assignment: ② Setting assignment options」

Group Assignment ☐ This is a Group Assignment

Peer Reviews ☐ Require Peer Reviews

**10** Assign

Assign to  
Everyone ×

**Due**  
Feb 13 11:59pm  
Tue Feb 13, 2024 11:59pm

**Available from** Feb 8 12am  
Thu Feb 8, 2024

**Until** Feb 15 11:59pm  
Thu Feb 15, 2024 11:59pm

+ Add

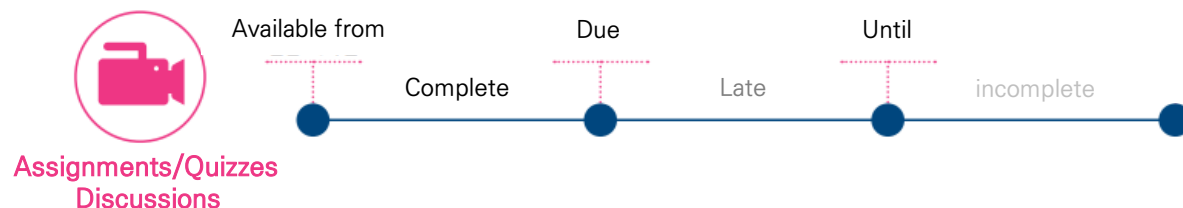
**11**

Cancel **Save & Publish** Save

[e.g.] Available from: 2022.03.02 00:00, Due: 2022.03.05 23:59,  
Until: 2022.03.07 23:59

- Before 2022.03.02 00:00: Students cannot access assignments
- 2022.03.02 00:00 ~ 2022.03.05 23:59: Normal Submission
- 2022.03.05 23:59 ~ 2022.03.07 23:59: Late Submission
- After 2022.03.07 23:59: Students cannot access assignments

⑪ **Save & Publish:** When you finish setting up the assignment, click Save & Publish to save it.



## 2. Design: Quizzes

### 「Assignment: ① Creating quizzes, grading, and using the question bank 」

1. Click on the [Weekly Learning] menu.
2. Click the [+Add] button for the weekly course where you want to create a quiz.
3. Select [Quizzes] from the pop-up menu.
4. If you need guides to creating quizzes, grading, and using the question bank, please refer to the 2021 2nd semester remote exam operation guide.

#### ① HY-ON Exam Guide\_Korean

- MP4: <https://hycms.hanyang.ac.kr/em/615d424d636eb>
- User Manual: <https://hycms.hanyang.ac.kr/em/65d00eed101ad>

#### ② HY-ON Exam Guide\_eng

- MP4: <https://hycms.hanyang.ac.kr/em/615e9606553b1>
- User Manual: <https://hycms.hanyang.ac.kr/em/615d494e28453>

The screenshot displays the HY-ON LMS interface. On the left sidebar, the 'Weekly Learning' menu is expanded, and 'Quizzes' is highlighted with a red box and a red circle labeled '01'. In the top right corner, the '+ Add' button is highlighted with a red box and a red circle labeled '02'. A pop-up menu is open, showing various content types, with 'Quiz' selected and highlighted with a red box and a red circle labeled '03'. The main content area shows a course structure with weeks 01 through 16, and a red button labeled 'Troubleshoot after Import Course Content'.

## 2. Design: Discussions

### 「Assignment: ① Creating a Discussions and setting options」

1. Click the [Weekly Learning] menu.
2. Click the [+Add] button for the weekly course where you want to create a debate.
3. Select [Discussions] from the pop-up menu.
4. Please refer to the detailed guide for setting debate options at <https://hycms.hanyang.ac.kr/em/621255161cd84>

The screenshot displays the HY-ON LMS interface. On the left sidebar, the 'Weekly Learning' menu is highlighted with a red box and labeled '01'. The main content area shows a course structure with weeks 01 through 16. Week 08 is currently selected. A red box labeled '02' highlights the '+Add' button for the 1st week. A pop-up menu is shown, with the 'Discussion' option highlighted by a red box and labeled '03'. The pop-up menu includes options: MyCMS, New Content, Video Meeting, Assignment, Quiz, Discussion, Page, and Offline Exam. The interface also features a 'Collapse all' button, a 'Troubleshoot after Import Course Content' button, and a 'Change Learning Period' button.

- ① Grading online Assignments/Quizzes/Discussions
- ② Uploading Offline exam scores

## Grading

### Entering Grades to LMS



# 3. Grading: Grading Online Assignments

## 「Grading Online Assignments: ① SpeedGrader」

1. By clicking **[SpeedGrader]** in the upper right corner of the assignments/quizzes content, you can grade quizzes individually or provide feedback on the answers.
  - In **SpeedGrader**, you can preview files formatted in PDF, PPT, DOCX, etc. (except HWP files). Only for the PDF files, you can directly add notes.
2. If you need to add notes for assignments formatted other than PDF, download the assignments in batches through **[Download submissions]**, add notes, and zip them for re-uploading by clicking **[Re-upload submissions]**. In this scenario, students can check the file re-uploaded by the instructor in the assignment comments. (When re-uploading, the name of the initially downloaded student file must not be changed).

[Week 1] Assignment

Published

Edit

Check.

Points 100

Submitting a file upload

Due	For	Available from	Until
12 Feb	Everyone	8 Feb at 0:00	12 Feb at 23:59

+ Rubric

01

Related items

SpeedGrader™

Download submissions

Re-upload submissions

0 out of 1 submissions graded

02

# 3. Grading: Grading Online Assignments

## 「Grading Online Assignments: ① SpeedGrader」

2. You can click the left/right arrows to navigate through the previous/next student's assignments, or jump to a specific student's assignment from the entire student list.

3. Enter Points 4. You can add [Assignment Comments] as needed.

**[POINT!]** If the submitted assignment is formatted in PDF, SpeedGrader enables you to provide immediate feedback.

**POINT!**

**CLICK!**

1주차 과제

Due: No Due Date - 202410HY19057\_호름기학

1/5 Graded 100 / 100 (100%) 3/5 Average

← ✓ 한양영일오 / Haksa, →

1주차 과제\_방은광 PDF

1주차 과제 제출

1주차 과제를 아주 잘 제출했습니다. 학기가 종료될때까지 지금처럼 열심히 수업에 임해 주시기 바랍니다.

한양대학교는 서울시 성동구에 있는 사립 종합대학이다. 한양대학교의 전신은 실용적인 기술교육을 목표로 1939년 세워진 동아공과학원이다. 설립자는 사업가이자 교육자, 그리고 <청산에 살리라>와 <시인의 죽음> 등을 작곡한 음악가 백남(白南) 김연준 박사였다. 김 박사가 동아공과학원을 세울 당시 나이는 25세였다.

1945년 해방과 함께 교명을 건국기술학교로 바꿨다. 건국기술학교는 1948년 7월 4년제의 정규대학인 한양공과대학을 거쳐 1959년 종합대학으로 승격하면서 한양대학교로 이름을 변경했다. 1953년 9월 서울시 성동구 행당동 산8의 2번지(현 캠퍼스 위치)로 교지 이전 및 교사 신축을 시작했다. 1979년 1월 경기도 안산시에 제2캠퍼스인 반월분교(현 ERICA캠퍼스)의 설립인가를 받아 1980년 3월 개교했다. 1987년 3월 제2캠퍼스를 안산캠퍼스로 개명했다.

2003년 산학협력단을, 2007년 한국전기연구원 융합연구센터를 각각 설립했다. 2008년 8월 로스쿨 인가를 받고, 9월 한양대학교 기술지주회사로 HYU홀딩스를 설립했다. 2009년 7월 국내 최초로 글로벌기업가센터를 세우고, 12월에는 안산캠퍼스를 ERICA캠퍼스로 명칭 변경했다. 2010년 7월 서울캠퍼스 학부대학에 글로벌 과학기술리더 양성을 위한 아너스프로그램(Honors Program)을 편성했다.

Comments 3

Add a comment

Page 1 3

방은광 / Bang Eunkwang just now

1주차 과제를 아주 잘 제출했습니다. 학기가 종료될때까지 지금처럼 열심히 수업에 임해 주시기 바랍니다.

Reply

방은광 / Bang Eunkwang just now

Highlighted text

Add comment

방은광 / Bang Eunkwang just now

Added a drawing

Add comment

Submitted: Feb 5 at 2:15pm

Submitted Files: (click to locate)

주차 과제\_방은광.pdf

Assessment

Grade out of 100

HIDDEN

100

Assignment Comments

Add a Comment

Submit

Download Submission Comments

한양영일사 / Haksa, Test014(92#####58)

한양영일삼 / Haksa, Test013(92#####57)

✓ 한양영일오 / Haksa, Test015(92#####59)

한양영일이 / Haksa, Test012(92#####56)

한양영일일 / Haksa,

# 3. Grading: Grading Online Assignments

## 「Grading Online Assignments: ② Grade menu」

1. assignments can also be graded from the **[Grades]** menu in the course navigation.
2. The **[Grades]** menu is used to quickly enter individual grades without checking submissions or providing feedback.

원격수업운영교육 > Grades

Gradebook ▾ View ▾ Actions ▾

중간고사 ▾

All Modules ▾

Search...

⚙️

Student Name	Midterm Out of 100 ...	주차학습 20% of grad...	과제 10% o...	토론 10% o...	중간고사 10% of grad...	기말고사 30% of grad...	학습참여도 10% of grade/...	기타 10% of...	Imported Assignme... 0% of grade/Ungrade...	강의자료실 0% of grade/U...	Total Ungrade...
한양영일사 / Haksa, T...	90 /100 ↗	16.05%	84.16%	100%	1.7%	77.78%	-	-	-	-	🌀 56.41%
한양영일삼 / Haksa, T...	-	16.05%	0%	0%	1.23%	75%	-	-	-	-	🌀 32.29%
한양영일오 / Haksa, T...	-	15.69%	0%	0%	1.32%	58.33%	-	-	-	-	🌀 25.96%
한양영일이 / Haksa T...	-	15.69%	0%	0%	0%	44.44%	-	-	-	-	🌀 20.59%
한양영일일 / Haksa, T...	-	16.18%	99.01%	0%	1.7%	30.56%	-	-	-	-	🌀 28.09%
테스트 학생	-	0%	0%	0%	0%	0%	-	-	-	-	⚠️ 0%

### 3. Grading: Uploading Offline Exam Scores

#### 「Uploading Offline Exam score: ① Creating content for Offline Exam」

If necessary, scores from Offline Exam(midterms, final exams, etc.) conducted offline can be uploaded to the LMS.

1. Click on the **[Weekly Learning]** menu.
2. Click the **[+Add]** button for the weekly course where you want to create a Offline Exam content.
3. Select **[Offline Exam]** from the pop-up menu.

The screenshot displays the HY-ON LMS interface. On the left sidebar, the 'Weekly Learning' menu item is highlighted with a red box and a red circle labeled '01'. The main content area shows a list of weekly courses (1주차 to 6주차). The '1주차' (1st Week) course is selected, and its '+Add' button is highlighted with a red box and a red circle labeled '02'. A pop-up menu is open, showing various content types. The 'Offline Exam' option is highlighted with a red box and a red circle labeled '03'.

HY-ON(하이온) LMS 사용법 안내 > HY-ON(하이온) LMS 사용법 안내

2024년 1학기

Home People Syllabus Announcements Board **Weekly Learning** Assignments Quizzes Discussions Lecture Resources Lecture/Attendance Offline Attendance Total grade book Grades Learning activity Learning analysis

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16

Collapse all Troubleshoot after Import Course Content Change learning period + Module

1주차 +Add

2주차

3주차

4주차

5주차

6주차

MyCMS New Content Video Meeting Assignment Quiz Discussion Page Offline Exam

# 3. Grading: Uploading Offline Exam Scores

## 「Uploading Offline Exam score : ② Setting options」

**01**

Midterm exam points

Edit View Insert Format Tools Table

12pt Paragraph B I U A T<sup>2</sup> | | | | |

check.

**02**

Points 100

**03**

Assignment group 중간고사

**04**

Display grade as Points

☐ Do not count this assignment towards the final grade

**POINT**

- 중간고사
- 주차학습
- 과제
- 토론
- 중간고사
- 기말고사

- ① **Title and description:** Enter the title and description for the Offline Exam.
- ② **Points:** Set the points allocated to the test.
- ③ **Assignment group(Important):** Select the evaluation group (중간고사 or 기말고사) for the Offline exam.
- ④ **Display grade as:** Select **[Points]**.

# 3. Grading: Uploading Offline Exam Scores

## 「Uploading Offline Exam score : ② Setting options」

05

Submission type

External tool

External Tool Options

Enter or find an external tool URL

<https://learning.hanyang.ac.kr/learning> Find

☐ Load this tool in a new tab

Submission Attempts

Allowed attempts

Unlimited

Assign

Assign to

Everyone

Due

Available from

Until

+ Add

Cancel Save & publish Save

06

⑤ **Submission type:** Do not change the submission type and external tool URL. If you change it arbitrarily, you will not be able to use the batch grade registration feature.

⑥ Select [Save & publish].

# 3. Grading: Uploading Offline Exam Scores

「Uploading Offline Exam score : ③ Uploading Offline Exam score」

1. Click a [Offline Exam] content created in Weekly Learning. 2. Select [Upload exam scores.]
3. Click [Download Template] to download the Excel template and enter the scores.
4. Click [Select File] to browse and select the prepared Excel template for uploading.
5. Click [Upload].

The image is a composite of three screenshots from a learning management system, illustrating the process of uploading offline exam scores. Red circles and boxes are used to highlight the specific steps mentioned in the instructions.

- Step 01:** In the 'Weekly Learning' section, the 'Midterm exam points' assignment is highlighted with a red box.
- Step 02:** In the detailed view of the 'Midterm exam points' assignment, the 'Upload exam scores' button is highlighted with a red box.
- Step 03:** In the 'Upload exam scores' modal window, the 'Download Template' button is highlighted with a red box.
- Step 04:** In the 'Upload exam scores' modal window, the 'Select File' button is highlighted with a red box.
- Step 05:** In the 'Upload exam scores' modal window, the 'Upload' button is highlighted with a red box.

The modal window also displays the following text:

You can upload offline exam scores as an Excel file and register in bulk. Download the template file, enter your scores, and upload.

The downloaded template will contain scores that already exist.

You can only enter numbers or '-' for the 'Score' column ('-' indicates ungraded). Do not modify values other than Scores.

# 3. Grading

## 「Note: Grade Disclosure Policy」



- The default Grade Posting Policy of the LMS is **Private**. Therefore, even after students' submissions (assignments/quizzes/debates) are graded, students cannot check their scores until the grades are released by the instructor. Depending on the instructor's needs, grades can be released through **SpeedGrader** or the **Grades** menu.

**[POINT!]** If you are not going to use the LMS import function when processing end-of-semester grades, you do not need to enter grades into HY-ON LMS!

### Releasing grades in SpeedGrader

1주차 과제  
Due Date - 202410HY19057\_호봉기학

1/5 Graded 100 / 100 (100%) 5/5

← 한양영일일 / Haksa, →

Submitted: Feb 5 at 1:48pm

Submitted Files: (click to load)

[수도권 대학원격교육지원센터] 공동활용 LMS

Assessment  
Grade out of 100

Assignment Comments  
Add a Comment

Submit

Download Submission Comments

Post Grades

All Grades Hidden

Learning 상세 가이드  
PureCanvas 기본매뉴얼  
교수자용

Grades to be released upon click

### Releasing Post grades in the grades menu.

202120HY13442\_Foreign Aid and Development > Grades

Gradebook View Actions All Assignment Groups All Modules Search...

Student Name	시험 모니터링... Out of 1	시험 모니터링 데... Out of 0	1차시 / Lesson-1 Out of 1 MANUAL	2차시 / Lesson-2 Out of 1 MANUAL	2차시 / Lesson-2 Out of 1 MANUAL
한양영일사 / Haksa, T...	×	-	Sort by	✓	✓
한양영일삼 / Haksa, T...	×	-	SpeedGrader	✓	×
한양영일오 / Haksa, T...	×	-	Message Students Who	✓	✓
한양영일이 / Haksa T...	×	-	Grades	✓	✓
한양영일일 / Haksa, T...	×	-	Default Grade	✓	✓

Post grades

All grades hidden

Grade Posting Policy

Grades to be released upon click

# HY-ON LMS Instructor Experience Process



Attendance Record Check  
Offline + Online

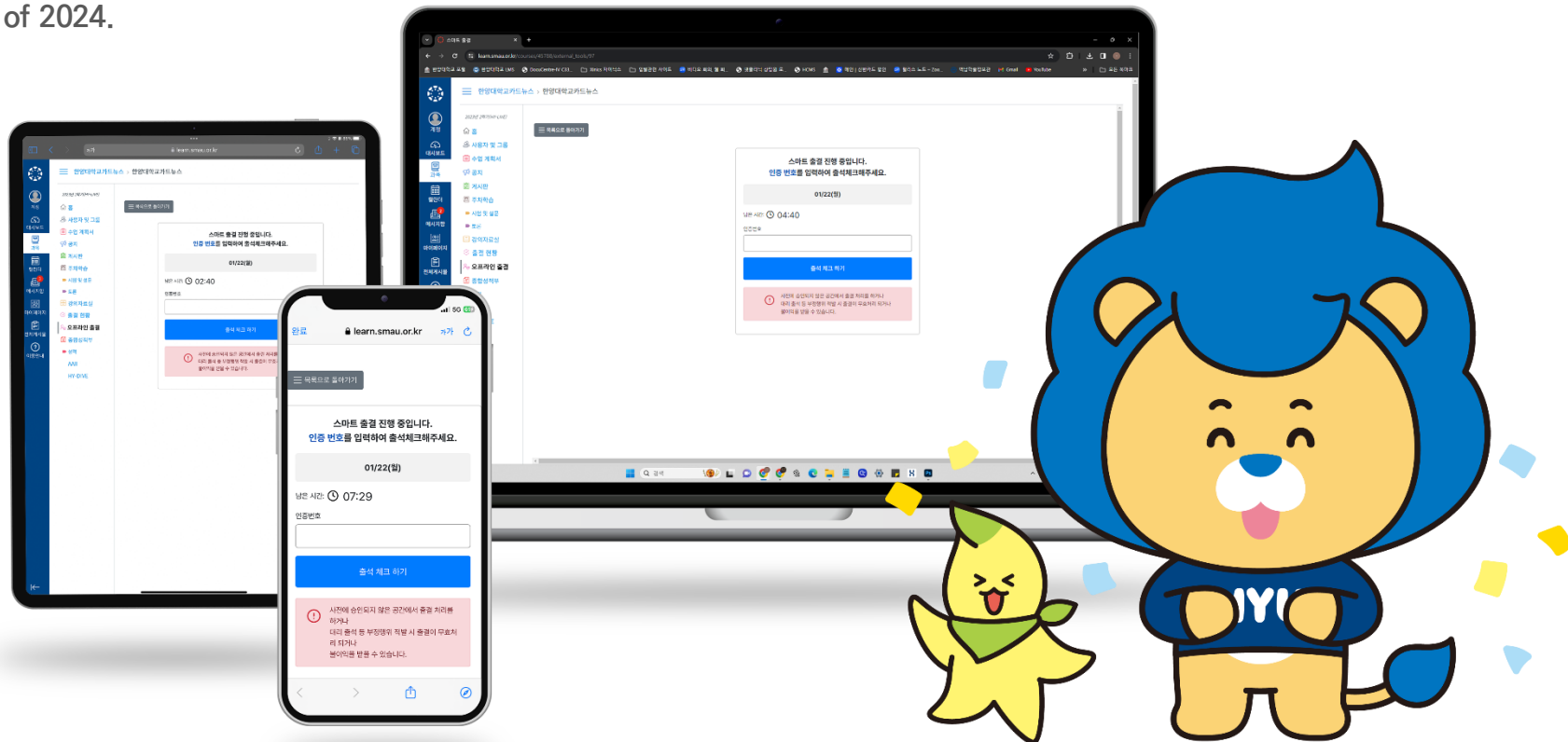
① Attendance Input System

# [Notice] Integration between HY-ON LMS and Offline Attendance Input System

1. Commencing from the first semester of 2024, the offline attendance input system will be integrated into HY-ON LMS.
2. HY-ON LMS is accessible via the web (PCs, tablets, and mobile devices) and mobile applications (such as Learning-X Teacher and Heyyoung).

\*The current smart attendance system ([check.hanyang.ac.kr](http://check.hanyang.ac.kr)) will remain in use until the conclusion of the winter semester of 2023, with its service scheduled to terminate in June 2024.

\*\*An additional integration with Heyyoung is scheduled to enhance mobile accessibility, providing direct access to offline attendance by day. This integration is planned for the first half of 2024.



# [Notice] Integration between HY-ON LMS and Offline Attendance Input System

Please refer to the URL below for the guide on how to input attendance data into Hanyang University's HY-ON LMS.



## HY-ON LMS

Office of Academic Innovation  
Educational Technology & Innovation Team

HANYANG UNIVERSITY

① HY-ON LMS offline attendance input guide (instructor)

– User Manual: <https://hycms.hanyang.ac.kr/em/65c079364aed4>

② HY-ON Offline attendance guide\_English

– User Manual: <https://hycms.hanyang.ac.kr/em/65c0795d328b7>

## SESSION 3

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# Other Useful Features

# 1. Copying (Importing) Past Course Content

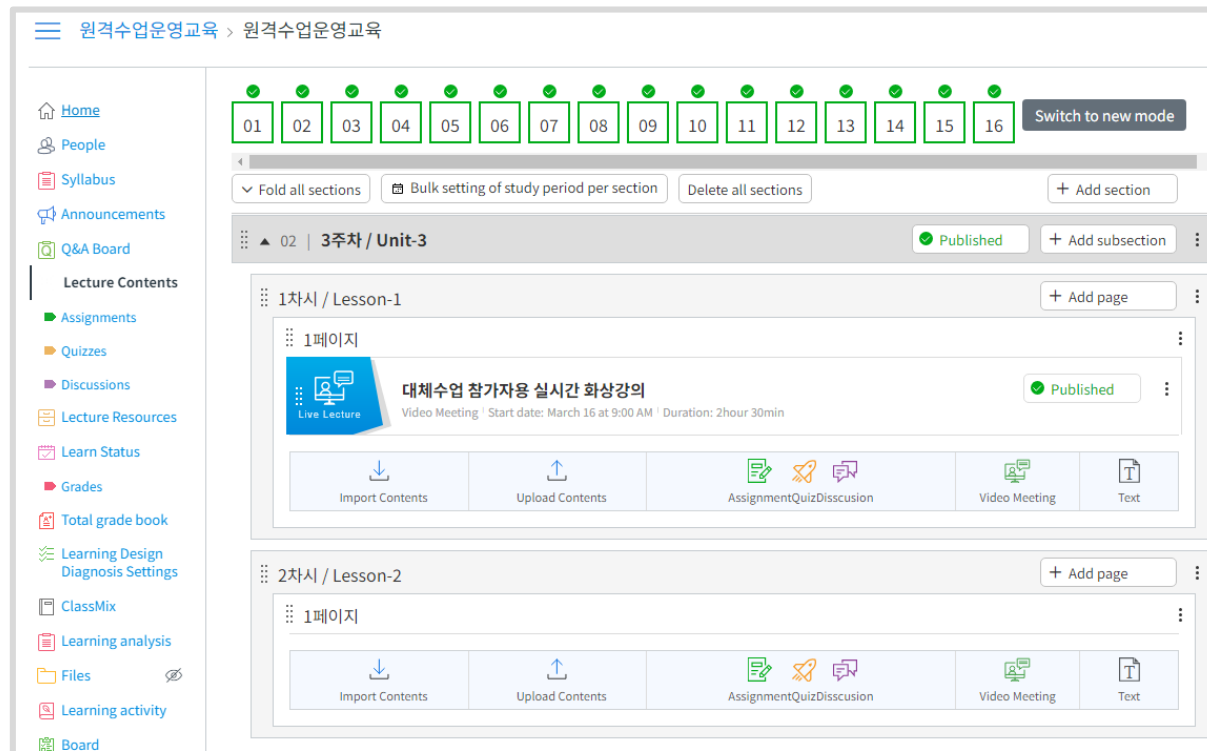
## 「Precautions when copying past course content」



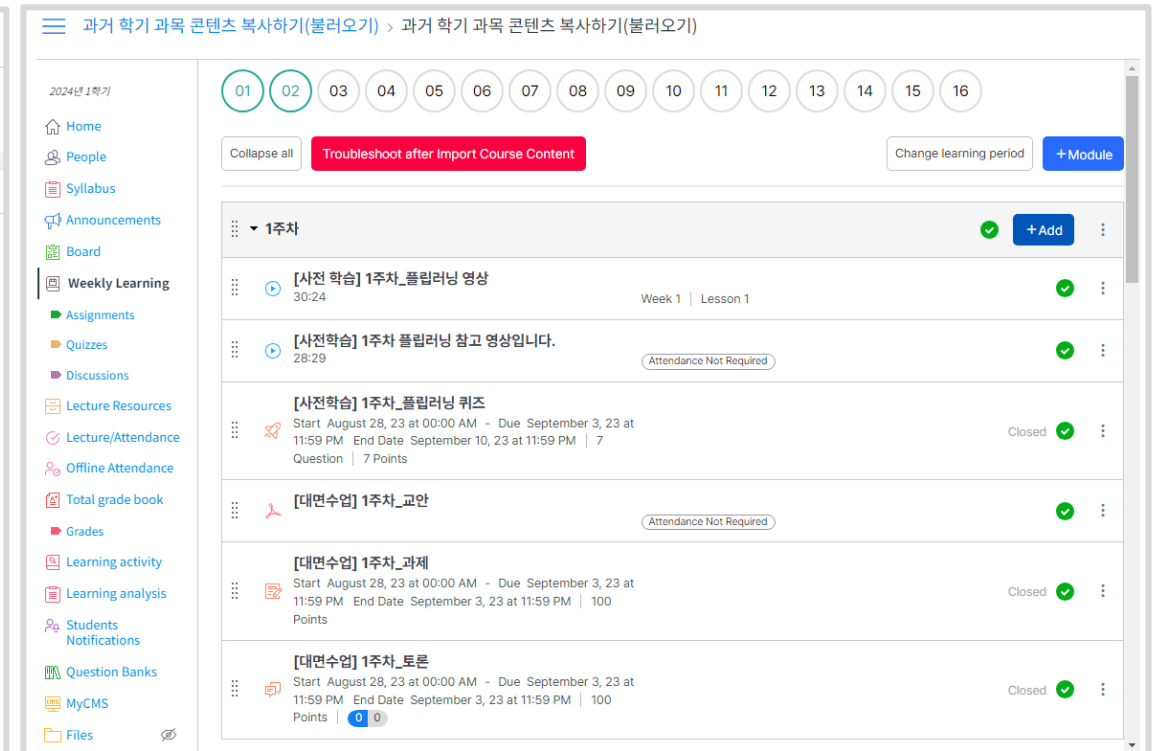
Hold on!

1. If necessary, you can batch copy and utilize past (semester) course content, Announcements, boards, learning elements within the weekly learning menu, etc.
2. Since HY-ON LMS has undergone a complete reformation starting from the first semester of the 2024 school year, if you need to copy past course content, please ensure that all required content is copied without omitting anything, following the guided procedure.

(In the old UI) 「Lecture Contents」 menu



(In the New UI) 「Weekly Learning」 menu



# 1. Copying (Importing) Past Course Content

## STEP 1. 「Deleting all the Weeks before copying past course content」

Before copying past course content, delete all the Weeks created in the [Weekly Learning] menu.

1. To delete the weeks, enter the following address in the browser address bar to access the course module
2. Click the [⋮] icon on the right side of each week box from Week 1 to Week 16, and click [Delete] on the pop-up
3. [Delete] all the week boxes this way.

**01** learning.hanyang.ac.kr/courses/139566

**02** learning.hanyang.ac.kr/courses/139464/modules

**03** Delete

**[Enter modules address]**  
 learning.hanyang.ac.kr/courses/course identification number/modules

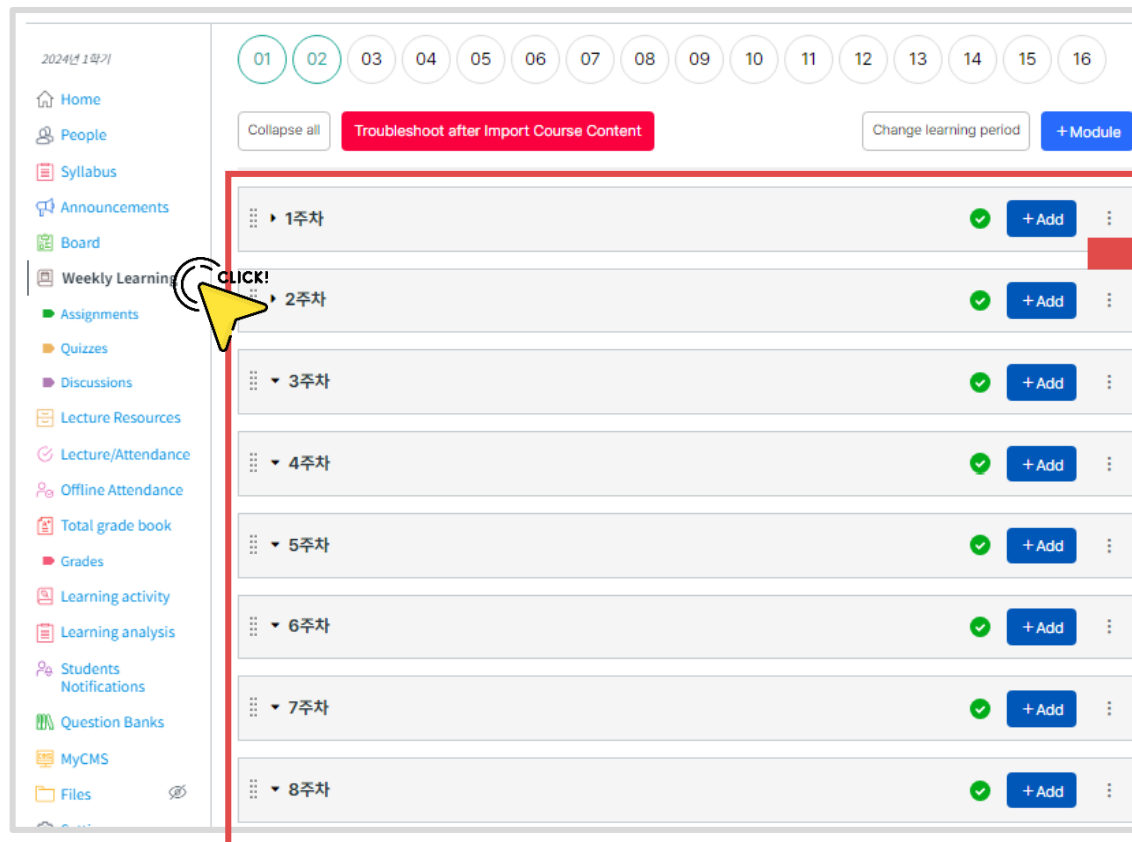
\*Please verify that the course identification number in the address bar is correct by checking the Course page.

# 1. Copying (Importing) Past Course Content

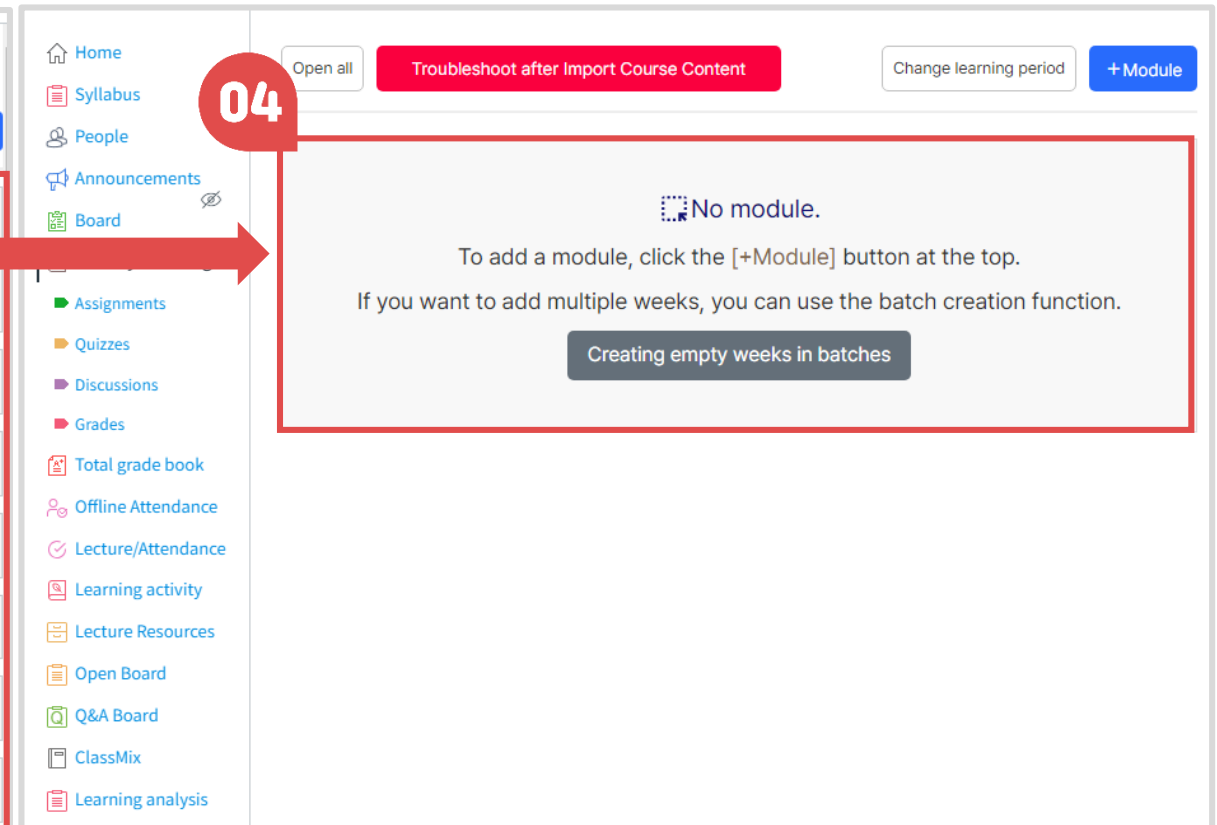
## STEP 1. 「Deleting all the Weeks before copying past course content」

4. After deleting all the week boxes in the Course module, ensure that you see the message “No module” in the [Weekly Learning] section to confirm the complete deletion.

Weekly Learning page (before deletion)



Weekly Learning page (after deletion)



# 1. Copying (Importing) Past Course Content

## STEP 2. 「Importing past semester content」

5. From the course [Home] menu, click [Import Existing Content].

The screenshot displays a web interface for course management. At the top, a header bar contains a hamburger menu icon, the text '과거 학기 과목 콘텐츠 복사하기(불러오기)', and a button 'Set current term menu as default'. Below the header, a sidebar on the left lists various course components: Home (highlighted with a yellow arrow and 'CLICK!'), People, Syllabus, Announcements, Board, Weekly Learning, Assignments, Quizzes, Discussions, Lecture Resources, Lecture/Attendance, Offline Attendance, Total grade book, Grades, Learning activity, and Learning analysis. The main content area is titled 'Recent Activity in 과거 학기 과목 콘텐츠 복사하기(불러오기)'. It features a blue information box stating 'No Recent Messages' and explaining that messages will appear once participation begins. On the right side of the main area, a vertical list of buttons includes 'Import Existing Content' (highlighted with a red box and a red circle with the number 05), 'Choose Home Page', 'Course Setup Checklist', 'New Announcement', and 'Student View'. At the bottom right, a 'Coming Up' section shows a calendar icon, a 'View Calendar' link, and the text 'Nothing for the next week'.

# 1. Copying (Importing) Past Course Content

## STEP 2. 「Import Content」

6. Content Type: Select **[Copy a Canvas Course]**.
7. Search for a course: Select a past course from which you want to retrieve content.
8. Select **[All Content]**. 9. Click **[Import]**.

The screenshot shows the 'Import Content' interface. On the left is a sidebar with navigation links: Home, Syllabus, People, Announcements, Board, Weekly Learning, Assignments, Quizzes, Discussions, Grades, Total grade book, Offline Attendance, Lecture/Attendance, Learning activity, and Lecture Resources. The main area is titled 'Import Content' and contains the following elements:

- 06** Content Type: A dropdown menu with 'Copy a Canvas Course' selected.
- 07** Search for a course: A text input field containing '202310HY00000\_HYAllanceLearning'.
- ☒ Include completed courses
- 08** Content: Two radio buttons; 'All content' is selected, and 'Select specific content' is unselected.
- Options**: ☐ Adjust events and due dates
- 09** At the bottom are two buttons: 'Cancel' and 'Import'.

# 1. Copying (Importing) Past Course Content

## STEP 2. 「Import Content」

10. Wait until the importing operation is completed.

11. When completed, click [Set current term menu as default].

The screenshot shows the LMS interface for a course named 'NEW LMS TEST(허슬기)'. The left sidebar contains navigation links: Home, Syllabus, People, Announcements, Board, Weekly Learning, Assignments, Quizzes, Discussions, Grades, Total grade book, Offline Attendance, Lecture/Attendance, Learning activity, and Lecture Resources. The main content area is titled 'Import Content' and features a 'Content Type' dropdown menu set to 'Select One'. Below this is a section titled 'Current Jobs' containing a table with the following data:

Course Copy	202310HY00000_HYAllanc...	Feb 17 at 6:22pm	Completed
Content import files cannot be downloaded after 30 days.			

A modal dialog titled 'Set current term menu as default' is open on the right. It contains the following text: 'If an existing course menu has been imported through 'Import Course Content', the menu below will no longer be available in the new course. Please reset to the menu for the new course.' Below this text is a box titled 'Menu not available in new courses' with the following list:

- Lecture content → Replaced with 'Weekly Learning'
- Learn Status → Replaced with 'Lecture/Attendance' menu

At the bottom of the modal is a button labeled 'Set current term menu as default'.

# 1. Copying (Importing) Past Course Content

## STEP 2. 「Import Content」

12. Click **[Troubleshoot after Import Course Content]** at the top of the **[Weekly Learning]**.

13. Click **[Start automatic troubleshooting]**.

**[POINT!]** Live video lectures (Zoom) and offline attendance records included in past semester course content will be automatically deleted.

The screenshot shows the Hanyang University LMS interface. On the left is a sidebar with navigation links: Home, People, Syllabus, Announcements, Q&A Board, Lecture Contents, Assignments, Quizzes, Discussions, Lecture Resources, Learn Status, Grades, Total grade book, Learning Design Diagnosis Settings, ClassMix, Files, Learning analysis, Question Banks, Learning activity, Board, and Lecture/Attendance. The main area displays the 'Weekly Learning' section with a top navigation bar containing tabs 01 through 18. A red circle with the number '12' highlights the 'Troubleshoot after Import Course Content' button in the top bar. A modal window titled 'Troubleshoot after Import Course Content' is open in the center. It contains the following text: 'The composition of the existing [Lecture Contents] has been changed to the [Weekly Learning] menu. This function solves problems caused by the changed structure when learning elements in the existing [lecture contents] are imported.' Below this is a section titled 'Problem solving target' with a yellow 'POINT!' label, listing three bullet points: 'Reorganize videos and learning materials into a new [Weekly Learning] type', 'Automatic deletion of unnecessary sub sections/pages', and 'Deletion of inappropriate video lecture/call attendance element - Deleted because it was set as the schedule last semester'. A red text instruction follows: 'After the process is finished, please check the week/class(lecture date) settings of the learning elements.' Below this is another list of bullet points: 'The video's week/class (lecture date) is set based on the setting for the last semester's course.' (with a sub-bullet 'There may be changes to the dates for the new semester, so please check them.'), and 'Please check the 'Assignment Group' in the [Assignments] menu.' (with a sub-bullet 'The composition of the new semester and the existing semester may be different for the 'Assignment Group'. Therefore, please check the matching of the 'Assignment Group''). At the bottom of the modal, a red circle with the number '13' highlights the 'Start automatic troubleshooting' button. The background shows a list of learning elements with columns for status (checkmarks), actions (plus icons), and completion status (Closed, green checkmarks).

# 1. Copying (Importing) Past Course Content

## STEP 3. 「Changing the learning element schedule and deleting unnecessary past course materials」

14. Re-schedule the past semester learning elements for the new semester. The schedule can be modified for each week through [Batch change of learning elements schedule within this module].
15. You can also edit individual content by clicking [Edit].
16. Please check the [Announcements], [Board], and [Lecture Resources] menus to delete any unnecessary past semester content (such as past semester notices, etc.).

The screenshot displays the course management interface. On the left, a sidebar contains navigation menus: Home, People, Syllabus, Announcements, Q&A Board, Weekly Learning, Assignments, Quizzes, Discussions, Lecture Resources, Learn Status, Grades, Total grade book, Learning Design Diagnosis Settings, ClassMix, and Learning analysis. A red box labeled '16' highlights the 'Weekly Learning' section in the sidebar.

The main content area shows a 'Weekly Learning' section with a list of items. A red box labeled '14' highlights the 'Batch change of learning elements schedule within this module' checkbox in the 'Edit Module' dialog. A red box labeled '15' highlights the 'Edit' button in the context menu for the 'Weekly Learning' section.

The 'Edit Module' dialog is open, showing the following fields and options:

- Module Name: 1주차
- ☐ Lock until (Unlock At)
- ☒ Batch change of learning elements schedule within this module
  - Video lectures/offline attendance will not change as they follow each schedule.
- Due date: YYYY/MM/DD x 23 : 59
- Start date: YYYY/MM/DD x 0 : 0
- End date: YYYY/MM/DD x 23 : 59
- ☐ Tardy

Buttons at the bottom of the dialog include 'Cancel' and 'Edit Module'.

On the right side of the interface, there are two context menus. The top one, labeled '14', shows options: '+ Add', 'Edit', 'Delete', and 'Unpublished'. The bottom one, labeled '15', shows options: 'Edit', 'Delete', 'Unpublished', 'Increase indent', and 'Decrease indent'.

## 2. How to insert content when using the LMS Editor

### CASE1. 「Insert Image」

\* Guidebook(Eng): <https://hycms.hanyang.ac.kr/em/6213e371e2c3e>

문제은행 1

문제를 변경하더라도 해당 문제를 사용해 이미 생성되어 있는 퀴즈에는 자동으로 업데이트되지 않습니다. 필요 시 생성되어 있는 퀴즈에서 직접 수정해야 합니다.

□ 문제 풀러보기

문제1

삭분(서울형)

배점: 1

학생들에게 답변을 작성할 텍스트 필드가 표시됩니다.

문제:

수정 보기 삽입 포맷 도구 테이블

12pt Paragraph B I U A T<sub>2</sub> T<sub>2</sub>

06

분석

설계

개발

실행

평가

최소

문제 업데이트

+ 문제 추가

제목 수정

→ 문제 이동

× 문제 은행 삭제

이미지 북마크됨

정렬된 성과

성과 정렬

Upload Image

Computer Unsplash URL

02

03

04

05

06

1. 편집기 상단 [이미지] 아이콘을 클릭합니다
2. [Upload Image]를 클릭합니다.
- 3-4. 삽입할 이미지를 선택한 후 [열기]를 클릭합니다.
5. [제출]을 클릭합니다.
6. 삽입된 이미지를 확인합니다.

HANYANG UNIVERSITY

## CASE2. 「Insert Video Player」

\* Guidebook(Eng): <https://hycms.hanyang.ac.kr/em/6213e371e2c3e>

HANYANG UNIVERSITY

## 2. How to insert content when using the LMS Editor

### CASE3. 「Insert Audio Player」

\* Guidebook(Eng): <https://hycms.hanyang.ac.kr/em/6213e371e2c3e>

01 Commons 콘텐츠

02 Commons 콘텐츠

03 Commons 콘텐츠

04 Commons 콘텐츠

05 오디오 (음성)

06 완료

07 Commons 콘텐츠

08 선택

09 Commons 콘텐츠

1. 편집기 상단 [:] 아이콘을 클릭합니다
2. [앱] 아이콘(플러그 모양)을 클릭합니다.
3. [Commons 콘텐츠]를 선택합니다.
- 4-5. [콘텐츠 등록] 탭에서 [오디오(음성)]을 클릭합니다.
6. 업로드할 영상을 선택한 후 업로드가 완료되면 [완료]를 클릭합니다.
- 7-8. [콘텐츠 목록] 탭에서 업로드된 오디오를 확인한 후 [선택]을 클릭합니다.
9. 삽입된 오디오 플레이어를 확인합니다.

※ 주의 ※ 업로드 후 오디오 변환 시간이 다소 소요되니 미리 업로드 부탁드립니다.

# 2. How to insert content when using the LMS Editor

## CASE4. 「Insert Attachment」

\* Guidebook(Eng): <https://hycms.hanyang.ac.kr/em/6213e371e2c3e>

**문제은행 1**

문제를 변경하더라도 해당 문제를 사용해 이미 생성되어 있는 퀴즈에는 자동으로 업데이트되지 않습니다. 필요 시 생성되어 있는 퀴즈에서 직접 수정해야 합니다.

□ 문제 펼쳐보기

문제1

삭분(서울형)

배정: 1

학생들에게 답변을 작성할 텍스트 필드가 표시됩니다.

문제:

수정 보기 삽입 포맷 도구 테이블

06

01

2021학년도 1학기 원격 수업 운영 교육 학생.pdf

0 words

취소 문제 업데이트

+ 문제 추가

✎ 제목 수정

→ 문제 이동

✕ 문제 은행 삭제

🔖 이미 북마크됨

정렬된 성과

📎 성과 정렬

**파일 업로드**

Computer

02

03

04

05

파일 업로드

Drag and drop, or click to browse your computer

닫기 제출

1. 편집기 상단 [Documents] 아이콘을 클릭합니다
2. [파일 업로드]를 클릭합니다.
- 3-4. 삽입할 파일을 선택한 후 [열기]를 클릭합니다.
5. [제출]을 클릭합니다.
6. 삽입된 파일 링크를 확인합니다(학생들은 클릭하여 다운받을 수 있습니다).

### 3. HY-ON LMS Homepage

You can see announcements, various manuals and FAQs on the HY-ON LMS website. Please use it a lot.

**한양대학교 | HY-ON**    매뉴얼    FAQ    로그인

**'한양대학교 LMS는 크롬 브라우저에 최적화 되어 있습니다.'**  
Hanyang LMS is optimized for Chrome web browser.

**LMS 지원 센터 운영 안내**  
서울캠퍼스(교육혁신팀) 02-2220-2034  
ERICA캠퍼스(교수학습지원센터) 031-400-4285/4286/4291

통합 로그인 >

- 콘텐츠관리시스템(CMS)
- (교강사) ZOOM 계정 발급 신청
- (서울)재학생 ZOOM 계정 발급 신청
- (ERICA)재학생 ZOOM 계정 발급 신청

학생자 매뉴얼   한글   ENG   교수자 매뉴얼   한글   ENG   KNOWLEDGE BASE   EverLec Download   Windows   Apple

공지사항(서울)

- HY-ON(하이온) LMS 서비스 일시 중단 안내(국문/Eng)
- HYCMS 영상(녹화물) 일괄 삭제에 따른 개별 백업 요청(국문/Eng)
- HY-ON(하이온) LMS 서비스 일시 중단 안내(국문/Eng)
- 2021학년도 겨울계절학기 학기종료에 따른 수강생 LMS과...

공지사항(ERICA)

- [교수학습지원센터/교강사] 10월 뉴스레터 LMS(HY-ON)
- [교수학습지원센터/교강사] 9월 뉴스레터 LMS(HY-ON)
- [교수학습지원센터/교강사] 6월 뉴스레터 FAO 및 성적 입...
- [교강사] HY-ON LMS 문자메시지(SMS) 발송 기능 안내(영...

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